**TOWN OF BLADENSBURG**

**WORKSESSION MINUTES**

**OCTOBER 10, 2016 5:30 P.M.**

1. **CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Bridgeman, Ficklin, Hall and Mendoza present.
2. **APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the October 10, 2016 Worksession minutes as presented; Council Member Hall seconded the motion and it passed unanimously.
3. **BIRDHOUSE LIBRARY:** Eagle Scout Candidate Gillian proposed as his project, building approximately 6 of these small, open air libraries on posts throughout Town. Suggested locations included the Waterfront Park and Community Center. Ms. Melendez told him about the Community Forklift grant for building supplies. Council Member Bridgeman moved to appropriate $300 from the Community Initiatives line to support him with this project; Council Member Mendoza seconded the motion. Vote: Council Member Hall, Aye; Council Member Mendoza, Aye; Council Member Bridgeman, Aye; Mayor James, Aye. The motion passed unanimously. Council Member Ficklin was absent from the floor during the vote.
4. **NEW MARKETING COORDINATOR:** Town Administrator Sandlin introduced Ms. Dureke, who has been hired in this newly created part time position. She spoke briefly, encourage residents and others to feel free to contact her with ideas.
5. **UNFINISHED BUSINESS**

**Recertification of Sustainable Community Designation:** Town Administrator Sandlin reported that the Town has been recertified by the State for another three years. This certification helps with obtaining grants funding and other opportunities.

**Website Update:** A review committee looked at six submitted proposals and chose two firms to interview. It will present a recommendation to the Mayor and Council at the November Worksession.

**Strategic Planning:** Ms. Sandlin announced that the Mayor and Council’s session with Management Partners will take place on November 5th from 9:30 am to 2:30 p.m. This meeting is open to the public for observation purposes.

**Gateway Signs:** Mayor James reported that he is waiting for the plans from the Phoenix Apartment entrance signs, is hopes that a design can be used as a starting point.

1. **NEW BUSINESS**

**Fixed Assets Report:** Treasurer Tinelli gave a presentation on how the Town’s fixed assets were determined and depreciated. He reported that a number of inventory previously listed was obsolete.

**ADJOURNMENT:** At 6:45 p.m., Council Member Hall moved to adjourn; Council Member Bridgeman seconded the motion and it passed unanimously.

Respectfully submitted,

 Patricia A. McAuley, Town Clerk