

**TOWN CLERK/FRONT OFFICE REPORT
OCTOBER 2015 UPDATE
NOVEMBER 2015 WORKSESSION**



DRAWINGSTEP.com

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OCTOBER 2015 UPDATE

Meetings

Ms. Griffin and Ms. McAuley attended meetings of the B5, planning for upcoming Clean Up events and the Business Meeting with Chamber of Commerce Director David Harrington.

Ms. Griffin met with Mrs. Hoffman concerning Veterans' Day.

Ms. McAuley attended Conference Call meetings with Mayor and Council. These have been instituted for Mondays at 10 am.

Ms. McAuley met with Dr. McCray after the Focus Meeting to discuss the event and next steps in the process, focusing on the meeting with Mayor and Council.

Events

Ms. Griffin attended the October 17th Clean Up Green Up event.

Ms. McAuley and Ms. Griffin attended the October 24th Community Focus meeting on the Town's Strategic Planning process.

Town Election

The Election process went smoothly. There was an inordinate amount of absentee ballots to be processed.

Ms. McAuley was in continuous contact with both the State and County Boards of Election to ensure the integrity of the Town's election process.

Cards of Voters were turned into the County so that those voters would be credited for casting ballots. Ms. McAuley then picked up the final results of voters both in person and by absentee ballot.

CDBG

An Environmental Engineer was contracted through G&C consultants to perform the Environmental Review for PY 39 (53rd Place) and PY 39R (Town Park Improvements). They are in the approval process of PGCDHC.

Ms. McAuley has been coordinating with G&C Consultants on the application for PY 42 (further improvements to another section of 53rd Place. The application was turned in November 6th to PGCDHCD.

Bostwick

Seventeen windows have been restored and reinstalled at the house. The contractor is preparing to perform repairs to the sills to ensure that rainwater runs off the sills away from the windows. Currently, through age and rot, some of the sills are slanted inward.

Following these repairs, Colossal Painters will be painting all the sills and frames and this will vastly improve the house's appearance and will provide the much needed protection to the wood.

Bryan Chasney, Anacostia Watershed Society, has been working at Bostwick cultivating the plantings that are readied for installation along the Anacostia. He is now living in the apartment in the house to provide a presence to the property on nights and weekends. He pays an amount toward the utilities. This will help discourage vandals and/or trespassers who may not have the best intentions.

Town Administrator Search

Ms. McAuley has received and organized the many applications and resumes received by the October 31st deadline.