

**TOWN CLERK/FRONT OFFICE REPORT
APRIL 2015
MAY WORKSESSION**



TOWN CLERK/FRONT OFFICE REPORT

Meetings

Ms. McAuley attended weekly meetings of the B5 and B5 marketing groups.

Ms. Griffin attended Port Towns Day planning meetings.

Ms. Griffin attended MML Convention Booth Meetings.

Ms. Griffin attended Cinco de Mayo meetings.

Ms. McAuley met with Mr. Moss to give updates on Town projects.

Ms. Griffin met with Mrs. Hoffman to go over Memorial Day Logistics.

Bostwick

We have approval for the window restoration from Maryland Historical Trust and Prince George's Historic Preservation Commission. Neil Mozer has submitted a contract to be approved at the May Worksession. Work should begin thereafter and will take approximately 6-8 weeks.

National Park Service has submitted a draft MOU that will be reviewed at the May Worksession.

The replacement of the main house roof has been approved and this work has begun. Wagner Roofing is the contractor (The work is complete).

AWS has secured gravel for the driveway and this will be delivered the first week in May. Public Works has done prep work on the ground prior to this installation.

Plans for the May Festival were finalized and the event was a success.

The buttress documentation is being finalized and then we can move forward with the reconstruction. This documentation was directed by Maryland Historical Trust after review of the engineer's findings and options.

Community Development Block Grants

The Pre-bid meeting has been held for PY 40 (58th Avenue) and bids will be opened on May 12th at 2 p.m.

Town Banking

As a result of the Treasurer's resignation, Ms. McAuley obtained new user names and passwords for PNC and Suntrust Banks so that funds can be transferred for Accounts Payable and Payroll. New check signatures are the Mayor, Chief Owens, and Ms. McAuley. The Mayor and Ms. McAuley had also be previous signatures.

Strategic Planning

A conference call is scheduled between Chief Owens, Ms. McAuley and the Contractor on May 19.



WAGNER ROOFING COMPANY

4909 46th Avenue
Hyattsville, MD 20781
Phone 301-927-9030 • Fax 301-927-3505
www.wagnerroofing.com



To: Town of Bladensburg
4229 Edmonston Road
Bladensburg, MD 20710
Attn: Patricia McAuley
O 301-927-7048, C 301-405-6309
pmcauly@bladensburg.net

Date: April 22, 2015

Re: **BOSTWICK HOUSE MAIN HOUSE**
3901 48TH STREET
BLADENSBURG, MD 20710

WAGNER ROOFING COMPANY proposes to furnish all required insurances, labor, material and equipment necessary to complete the following:

MAIN HOUSE:

1. Remove all existing roofing from structural deck of the main roof and right side shed roof and haul resulting debris from premises.
2. Remove all vent pipe collars and flashings as necessary.
3. Install 30 pound felt underlayment.
4. Install WIP 100 ice and water shield along eaves, dormers and transitions.
5. Install new 16 ounce copper step, apron and transition flashing per manufacturer's specifications.
6. Install CertainTeed 50 year Landmark Architectural or equal fiberglass class A self sealing shingles in color and style to match kitchen addition.
7. Install shop made copper drip edge along entire perimeter of roof and dormers.
8. All debris caused by the above work will be removed upon work completion. This includes the use of a magnet to aid the removal of nails in grass covered areas. Any spacing of structural roof decking may allow debris particles to fall into the area directly below the roof deck. Unfortunately we cannot clean interior areas.
9. Workmanship guaranteed against leakage for a period of two years from date of completion.
10. Manufacturer's 50 year warranty is available for shingles.

NOTES:

1. Wood replacement to be done on a time and material basis in addition to contract price.
2. Price for painting can be provided.
3. Please deduct 5% (\$1,779.00) from total price if contract is accepted within five days.

EXCLUSIONS:

1. Gutters and downspouts.
2. Permits.
3. Rear lower canopy roof.

For Thirty Five Thousand Five Hundred Ninety Eight Dollars (\$35,598.00)

TERMS OF PAYMENT: 1/3 with accepted contract, balance upon completion.

Sergio Luise/jk/1

In the event full payment is not received upon satisfactory completion of the work, the Customer agrees to pay any and all costs incurred by the Contractor, including reasonable attorney's fees, incidental to collection. The Customer agrees to pay to the Contractor finance charges of 1 1/2 percent per month of the unpaid balance. Repairs and/or replacement of wood sheathing, insulation, or structural members if not specified above to be accomplished on a time and material basis. The proposal is limited to 30 days acceptance from the date hereof.

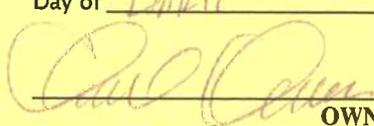
MD State License #1005 • MHIC #50621 • DC Contractors #1264

DC Salesman License #2880 • VA License #023903

Contract accepted this 22nd

Day of April, 2015

By: 
Dean Jagusch, President
WAGNER ROOFING COMPANY


OWNER/AGENT

For Credit Card Payments a 3% Service Charge will be added.



VISA/MASTERCARD ACCEPTED **DO NOT SIGN IN BLANK, CUSTOMER IS ENTITLED TO A COPY OF THIS CONTRACT AT TIME OF SIGNING.**

Please Sign and Return One Copy

BOSTWICK

a historic Bladensburg home



The community is hereby invited to attend an afternoon of swordsmen, blacksmiths, historic toys, demonstrations, music, activities, and food celebrating the history and culture of Bostwick.

A special trolley will also be circulating to the historic homes of Bladensburg.



May 2, 2015
10am - 4pm

3901 48th Street, Bladensburg, MD

info@anacostiatrails.org — 301-887-0777

Sponsored by: Town of Bladensburg - Maryland Milestones/ATHA Inc.