

TOWN CLERK/FRONT OFFICE REPORT MAY 2015

Meetings:

Ms. Griffin attended weekly Port Towns' Day planning meetings.

Ms. McAuley attended a Departments' meeting with Code, Police, Finance, and Public Works.

Ms. Griffin attended meetings for the Port Towns' booth at the MML convention.

Ms. Griffin met with Mrs. Hoffman concerning Memorial Day and "What the American Flag Means to Me".

Ms. Griffin met with the elementary school teachers to encourage participation in "What the Flag Means to Me".

Ms. Griffin attended the last planning meeting for Cinco De Mayo and attended that event at the Town Park.

Town Insurance Policies: Local Government Insurance Trust:

Ms. McAuley and Chief Owens met and reviewed the upcoming policy renewal documents. The renewal application has been sent to LGIT. Renewals are effective July 1, 2015.

Community Development Block Grants:

The bid opening for PY 40, 58th Avenue, took place an only one contractor bid. This is acceptable to PGCDHCD. We are coordinating

the pre-construction meeting with staff, as required by Federal Law, as this report is being written.

PY39 and PY39R have been held up by environmental reviews. We are taking what has.

Landscaping on Edmonston Road:

Chief Owens, Purnell Hall, Danny Needham and Pat McAuley met with a representative from PG Dept of the Environment to discuss landscaping that is planned as part of the street improvements on this road. There will be new sidewalks on the west side and a rain garden just inside the Town boundaries. The Town will agree to maintain the rain garden by removing trash, etc. It is possible that we can work with AWS to replace plantings in the recessed bed if necessary.

Bostwick:

The new roof is on!! It looks wonderful. This is paid for through grant funds.

The rear porch has been scraped and painted and it too, looks great.

The documentation for the buttress is almost complete. We have sent preliminary drawings to Maryland Historical Trust and Prince George's Historic Preservation Commission for any initial comments.

The driveway received truck loads of gravel to make it more stable. Public works graded the land and, helped by AWS, spread the stones.

Ms. McAuley attended a meeting of the PGHPC to give the panel and update on restorations at the property.

The proposed MOU with the National Park Service was forwarded to the Town Attorney who found the document in order. Ms. McAuley will be making some edits (Name of Town, etc.) and will be returning it to NPS Preservation Services for its final review.

Bostwick Spring Festival was, once again, a lovely event. However, it was decided that starting early on a Saturday morning held no great advantage. Attendance really picked up midafternoon as it previously had when the festival was held on Sundays.

AWS continues to work on the landscaping and it really shows.

Aman Trust is interested in getting more involved and has engaged Ms. McAuley in some discussion. These conversations have primarily been with Sam Parker and Dick Charleton. They are interested in raising funds toward continuing restoration efforts.

Window restoration begins in July and this contractor, Mozer Works, has been praised to Ms. McAuley by a number of local preservation advocates.

Building a Better Bladensburg, Block by Block: This project is growing at a rapid but healthy rate and the group is very energized and excited about the partners that are signing on to the efforts. There will be a presentation at the June Worksession to bring the Mayor and Council up to date and encourage their participation and support in a number of ways.

Public Information Requests:

Ms. McAuley, with the help of other departments, especially Finance, continues to field a number of requests for documentation of Town records.

Treasurer Search: The position has been advertised at Monster, Washington Post Jobs on line, and at MML. Ms. McAuley is receiving the resumes and the response has been good.

There is a deadline of June 12 for applicants.

Strategic Planning: Ms. McAuley and Chief Owens had a conference call meeting with the consultants to set a timeline based on the directive from the Mayor and Council to move forward on this project. The kick off meeting and Council interviews will be on the first week in July.