

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
January 9, 2012 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order with Council Members Brown, George and Mendoza present; Council Member Ficklin was excused.
- II. APPROVAL OF MINUTES:** Council Member George moved to approve the December 2011 worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- III. UNFINISHED BUSINESS**

PTCDC Financial Proposal: Director Barrow requested that the Town of Bladensburg approve a loan of \$25,000 to the PTCDC in order for it to make its payroll obligations. She relayed that the fund shortfall was due to a delay in Community Development Block Grant funding (PY 37) at the Prince George's County DHCD level. She reported that both Colmar Manor (\$10,000) and Cottage City (\$25,000) had previously made funding loan agreements with the organization. There has not been a request to the Town of Edmonston. Council took the request under advisement and will confer with the Town Attorney.

Closure of Upshur Street between Baltimore Avenue North and South: Though not an official stance, SHA has indicated it is not in favor of the closure. Further discussion will be delayed as County transportation staff will be on site this week, to also weigh in on potential traffic pattern modifications. Representatives from AWS asked for a Council decision on this proposal by January 21st.

Monroe Gardens Discussion: There have been concerns by a number of local entities on about the impact on the creek, stormwater management, and density of the development. The Town Administrator suggested that the Town take a softer approach as in the best interest of potential future annexation of the property. It had been stated that the future developer of the property will have control over that decision.

Corporate Credit Card Policy: Council Member George moved to approve the Policy as presented by the Town Treasurer with the amendment that the limit be upped to \$1500.00, seconded by Council Member Mendoza. Discussion: The motion passed unanimously.

Travel Policy: Council Member Mendoza moved to approve the Policy as presented; Council Member Brown seconded the motion and it passed

unanimously.

Audit Firm Proposals: The Town Treasurer gave a preliminary rating for all firms that answered the Request for Proposals that was sent in December. By consensus, Mayor and Council agreed that the Treasurer should set up interviews with the top two rated firms.

Refinancing SunTrust Pension Bond Update: The refinancing of the Pension Bond, also carries additional benefits from SunTrust, including on line check deposits, image delivery services and a customized credit card plan.

IV. NEW BUSINESS: There was no new business.

V. ADJOURNMENT: At 6:53 p.m. there being no further Worksession business, Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING MINUTES
January 9, 2012 7:00 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 7:05 p.m. with Council Members Brown, George and Mendoza present.
- II. OPENING PRAYER:** Council Member George gave the opening prayer.
- III. PLEDGE OF ALLEGIANCE** was recited.
- IV. APPROVAL OF MINUTES:** Council Member George moved to approve the December Council Meeting as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- V. ENDTIME HARVEST MINISTRIES:** **Rev. Addison** gave a presentation on “Living Well in the Port Towns”, the Wellness Ambassadors’ Program through ETHM. Town Grant funds would be used to support this program. Council Member George moved to disbursement the \$833 in funding from the FY12 Budget; Council Member George seconded the motion and it passed unanimously.
- VII. MAYOR & COUNCIL REPORTS:**
Council Member George wished all a Happy New Year and commended the Community Resource Center for distributing toys, food and clothing to families in need;
Council Member Mendoza spoke about the success of the Yule Log event and thanked all that made it happen;
Council Member Brown reported that the Luke Foundation provided holiday gifts for two local families. She also reported that 23 smoke detectors were distributed during the Yule Log celebration;
Mayor James thanked everyone for the strong Town leadership going into the New Year.
- VIII. STAFF REPORTS:** In the interest of time, Department oral reports were eliminated from the meeting. Copies are available from the Town Clerk.
Public Works
Public Safety
Code Enforcement
Finance
Town Clerk
Town Administrator
- IX. UNFINISHED BUSINESS**
- Ordinance 1-2012: Budget Amendment: EMPOWER Clean Energy Communities Grant:** Following the reading by the Town Clerk, Council Member Brown moved to approve Ordinance 1-2012; Council Member Mendoza seconded the motion and it passed unanimously.
- Ordinance 2-2012: Reduction in Interest Rate & Modification of Prepayment terms: Pension Bond of 2008:** Following the reading by the Town Clerk, Council Member George moved to approve Ordinance 2-2012 in a single session as an

Emergency Ordinance, effective immediately upon signature of the Mayor and Town Clerk; Council Member Mendoza seconded the motion and it passed unanimously, with the Mayor and all three Council Members present in favor of the motion.

X. NEW BUSINESS: There was no New Business.

XI. PUBLIC COMMENT

In answer to a question from the audience, the County is committed to addressing the Quincy Run Creek, as per a meeting of all parties with the Town Administrator.

Council Member Mendoza reported The Town's Black History Month celebration will focus on African American inventors.

Council Member George reminded all the Town Clean-ups start up in March.

The Mayor thanked Randall Levitt, the Nellis Corporation, for the donation of \$2500 for the Black History Month celebration.

XII. ADJOURNMENT: There being no further business, at 7:50, Council Member George moved to adjourn; Council Member Brown seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
February 13, 2012 5:30p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Brown, Ficklin, and Mendoza present. Council Member George arrived at 5:45.
- II. APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the January 2012 Worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- III. UNFINISHED BUSINESS**

SHA: Green Sidewalk Improvements: The Town Administrator asked for a consensus on the State Highway Administration's plan to move forward on new sidewalk improvements along Annapolis Rd. This could cause a delay in the entire Green Street project, but the Town would benefit in the near future from this installation. Mr. Moss asked for a consensus on which avenue to support from the Council by mid-day Wednesday.

Port Towns' Community Development Corporation Memorandum of Understanding with the Town: Council Member Ficklin expressed serious concerns over the operation of the PTCDC. Mayor James stated the PTCDC needs to review/change its Charter to reflect what it sees as its mandates. There was a general concern over deliverables. A decision on the PTCDC's request for a \$25,000 loan was not made at this time.

Medical Benefits for Retirees: Management Staff requested that the Mayor and Council approve: allowing retirees of the Town government to keep their health insurance on the Town's policy at the Town's rate; the cost of this would be the sole responsibility of the retiree. If the retiree fails to make a timely monthly payment, he or she would be dropped from the Town's policy. This policy should not cause any significant change to the Town's rates. Council Member Mendoza moved to approve this benefits policy; Council Member Brown seconded the motion and it passed unanimously.

Parkview at Bladensburg: The senior living facility is attempting to refinance for renovations through a State Bond. The Council agreed to send a letter of support for the bond. They are also requested that the Town consider a PILOT agreement for the Town's real property taxes. This would fix the annual payment at \$18,000 and increases the payment at 2% per year. The Treasurer reported that the Town would lose \$2600 per

year and this year we do not have to perform a Constant Yield Tax Rate Hearing. That indicates that real property tax revenues will be down considerably. There was no motion on this request.

Evaluation Process Review: Town Administrator Moss reported that the Management Team is looking at ways to improve the current system. Under consideration, is doing away with the pay for merit policy which has proved to have a number of flaws. Instead, employees could be rewarded through such incentives as accurate promotions and spot awards following written documentation. Promotions would be based on the calendar year. Further discussion will continue at the March Worksession.

IV. NEW BUSINESS

Auditor Appointment: Treasurer Jackson reported that the interview process had been completed for the top two audit firms who responded to the Town's RFP. Lindsey and Associates rated the higher and the Mayor and Council directed Mr. Jackson to move forward with a four year agreement.

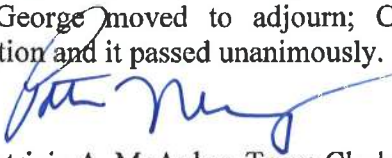
Senator Ramirez' Legislative Items: Mayor and Council's straw vote was to not support the gas tax, casino, or 5 cent bag tax. They were split on the on-line sales tax and did not vote on the tax change for high earners. This information will be forwarded to the Senator by the Mr. Moss.

Comcast Cable, New Contracts: The Town Administrator has been working with the County consortium on negotiating a new franchise agreement. He recommended that the Town continue in this aggregate effort and it was agreed.

Black History Month Update: Council Members Mendoza and Brown reported on the upcoming event and its components.

- V. **Adjournment:** There being no further Worksession Business, at 5:50 p.m., Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING MINUTES
February 13, 2012 7:00 p.m.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Brown, Ficklin, George and Mendoza present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF MINUTES:** Council Member George moved to approve the January Council Meeting minutes as printed; Council Member Ficklin seconded the motion and it passed unanimously.
- V. **PRESENTATIONS:** The Following Appreciation and Achievements were recognized:
 - Ms. Yolanda Cambrel, retiring from SunTrust Bank, Bladensburg Branch
 - Martin Luther King, Jr. Day Participants at the Emerson House Event
 - The Bladensburg Barber School, a community institute
 - Proclamation for Dominican Republic Independence Commemoration
- VI. **MAYOR & COUNCIL REPORTS:** Mayor and Council gave updates on the month's activities, programs and other areas that each elected official was involved in during January.
- VII. **STAFF REPORTS:** Staff reports were not given due to time constraints. Copies of reports are in the Town Clerk's office.
- VIII. **UNFINISHED BUSINESS**
 - Resolution 1-2012: SunTrust Muni Now Account:** Following the reading by the Town Clerk, Council Member George moved to approve Resolution 1-2012; Council Member Ficklin seconded the motion and it passed unanimously.
 - Resolution 2-2012: SunTrust Credit Card Program:** Following the reading by the Town Clerk, Council Member Brown moved to approve Resolution 1-2012; Council Member George seconded the motion and it passed unanimously.
 - Request for Proposal for MEA Grant:** Council Member Mendoza moved to approve the Anacostia Watershed Society's RFP for the grant; Council Member George seconded the motion and it passed unanimously.
- IX. **NEW BUSINESS:** There was no new business.

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
March 12, 2012 5:30p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order with Council Members Brown, Ficklin, George, and Mendoza present.
- II. APPROVAL OF MINUTES:** Council Member George moved to approve the February 2012 Worksession Minutes as presented; Council Member Brown seconded the motion and it passed unanimously.
- III. PRINCE GEORGE'S COUNTY HUMAN RELATIONS DIRECTOR LYLES:** Mr. Lyles explained that the agency is the Civil Rights organization for the County and it has suffered from underfunding for many years. Mr. Lyles spoke about his accomplishments including catching up on a backlog of complaints and getting Fair Housing information out into the community. He looks forward to working with the Town.
- IV. UNFINISHED BUSINESS:**

Parkview at Bladensburg PILOT Tax Structure Proposal: Jeffrey Hettleman and Jeff Ratenow: The gentlemen are seeking real property tax relief for Parkview at Bladensburg from the Town. Assuming taxes will go up will limit the amount they can borrow. They want the Town to consider the taxes that they pay now and agree to a 2% increase per year. This will allow for more renovations to the senior housing property. Council Member George questioned whether the Town would have to give the same allowance to the other two senior residences. The Mayor stated that it would improve the quality of life for a number of our citizens. Treasurer Jackson stated that the Town would lose \$6400 in revenue in the first year. Mayor and Council will take the request under advisement.

Explanation of Ethics Form Requirement : Town Attorney Colaresi reminded all that the Town applied for exemption from the State but was denied. He had distributed his modified filing format and asked for Mayor and Council review. The complementary Ordinance must be approved by the State. The forms are not sent to the State but must be available in the Town Records.

Credit Card Policy/Agreement Sign-Off: Treasurer Jackson requested that Mayor and Council turn in signed agreements on or before March 14th.

Evaluation System Modification: Town Administrator Moss asked if there was any input into the proposed policy. Training of employees is ongoing. There will be new staff orientation on the policy if it is adopted. The Mayor indicated that this would be a topic for discussion at the Elected Officials retreat.

V. NEW BUSINESS

Donation Policy: The Town Administrator asked Mayor and Council review the draft policy in anticipation of a discussion at the April Worksession.

VIII. ADJOURNMENT: There being no further business, at 6:45 p.m., Council Member Mendoza moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,



Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
March 12, 2012 7:00 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order with Council Members Brown, Ficklin, George and Mendoza present.
- II. OPENING PRAYER:** Council Member George gave the opening prayer.
- III. PLEDGE OF ALLEGIANCE** was recited.
- IV. Vote to Approve and Introduction of Lindsey & Assoc. as Town Auditor:** Following Treasurer Jackson's introduction of the Town's new audit team, Council Member Mendoza moved to approve their appointment contract; Council Member George seconded the motion and it passed unanimously.
- V. APPROVAL OF MINUTES:** Council Member Brown moved to approve the February Council Meeting Minutes as presented; Council Member Ficklin seconded the motion and it passed unanimously
- VI. STAFF REPORTS:** Staff gave the monthly updates by Department. Copies are available in the Town Clerk's office.
 - Public Safety**
 - Code Enforcement**
 - Finance**
 - Town Clerk**
 - Town Administrator**
- VII. MAYOR & COUNCIL REPORTS:** Reports included:
 - Council Member Ficklin** reported on the newly reorganization of the Pastoral/Lay Council.
 - Council Member Brown** spoke about her membership on the Citizens' Advisory Council to the Fire Department. She encouraged attendance at an upcoming forum in Colmar Manor.
 - Council Member George** encouraged participation in the upcoming Town Clean-Up event.
 - Council Member Mendoza** reminded everyone about the upcoming Primary Elections, especially the important School Board race.
 - Mayor James** announced the upcoming C-Stem challenge where Bladensburg Students will once again be participating and the Annual Caribbean Festival on June 2nd at the Waterfront Park.
- VIII PRESENTATIONS:** Black History Month Certificates of Participation and other acknowledgements for Town sponsored events were distributed in a joyful celebration of volunteerism and community.
- IX. DEPUTY FIRE DEPARTMENT CHIEF UNDERWOOD** gave a brief word about ambulance billing and informed all that invoices should be sent to health providers. The Department will not force payments by residents themselves.

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
April 9, 2012 5:30p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m., with Council Members Brown, Ficklin, George and Mendoza present.

- II. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the March 2012 Worksession minutes as presented; Council Member Ficklin seconded the motion and it passed unanimously.

- IV. BUDGET PRESENTATION:** The Town Treasurer gave an overall view of the proposed FY 2013 Budget through a Power Point presentation. Mayor and Council will be reviewing the budget as part of a meeting on April 15th.

- V. UNFINISHED BUSINESS**

Evaluation Policy: Town Administrator Moss explained that the proposed evaluation policy would give employees a performance incentive. The proposed system would be without an economic impact. The Mayor and Council will take this issue up at the upcoming April 15th Meeting.

Donation Policy: The Mayor and Council indicated that they need further time to review the proposed policy.

Ethics Ordinance: This Ordinance must be reviewed and approved by the State Attorney General's Office before the Town can adopt it.

Bostwick Update: Ms. McAuley gave an update on the emergency chimney repairs as a result of the earthquake. We are awaiting site visitors from potential contractors.

Port Towns Community Development Corporation: There needs to be clarification to the public that the PTCDC is vacating the Town's Visitor Center by its own accord. The agency has not been asked to leave. Additionally, there was concern that there is a perception in the community that the "Port Towns" and the PTCDC as one and the same. This results any negative perception of the CDC reflecting on the municipalities.

VI. NEW BUSINESS

LGIT Election: Board of Directors Approval: Council Member George moved to approve the slate of candidates as submitted by Local Government Insurance Trust; Council Member Ficklin seconded the motion and it passed unanimously.

ATHA Agreement for Bostwick Event: Council Member Ficklin moved to approve ATHA (as the lead entity of the Battle of Bladensburg Taskforce) holding a May Festival on May 6th at Bostwick; Council Member Mendoza seconded the motion and it passed unanimously.

VII. CLARIFICATION OF STAFF REPORTS: The Mayor requested that any questions be directed to the Staff after the meeting(s).

VIII. ANNOUNCEMENTS: At Council Member Ficklin's request, it was concurred that the Town would issue a proclamation for one of the members of the Pastoral/Lay Council.

IX. ADJOURNMENT: There being no further business, it was moved, seconded and passed unanimously, that the meeting was adjourned at 6:58 p.m.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING MINUTES
April 9, 2012 7:00 p.m.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00p.m. with Council Members Brown, Ficklin, George and Mendoza present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF MINUTES:** Council Member Brown moved to approve the March Council Meeting minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- V. **ATHA Update:** Executive Director Aaron Marchavitch gave an update including Maryland Milestones, bike trail improvements, and, of course, Battle of Bladensburg Taskforce efforts and events.
- VI. **Comcast Informational Hearing:** Town Administrator Moss conducted the hearing and explained the Community Needs Assessment that is being conducted as part of the municipal franchise renewal agreement talks with Comcast. Two speakers addressed concern for escalating costs for cable and the need to freeze prices for seniors on limited incomes. Council Member George moved to support that any person has a right to any service provided by Comcast; Council Member Brown seconded the motion and it passed unanimously.
- VII. **MAYOR & COUNCIL REPORTS:**

Council Member Mendoza reported on the Egg Hunt at Emerson House and the upcoming Cinco de Mayo celebration.

Council Member Ficklin reported (Chairperson) reported on the Green Team Initiative and the Pastoral/Lay Council.

Council Member Brown reported on the Fire Department (she is a member of the Citizens' Advisory Council) and the smoke detector/carbon monoxide give away program; She also talked about Earth Day.

Council Member George reported on the first of the season Community Clean Up and new changes in social services at the State Level.

Mayor James reported on his trip to the C STEM conference and Walmart efforts to add an expanded "grocery store" in its Capital Plaza site.
- VIII. **STAFF REPORTS:** Staff gave last month's update by Department.
 - Public Works**
 - Public Safety**
 - Code Enforcement**
 - Finance**
 - Town Clerk**
 - Town Administrator**
- IX. **UNFINISHED BUSINESS:** There was no unfinished business.

Worksession of Mayor and Council
May 14, 2012: 5:30 p.m.
Minutes

- I. **CALL TO ORDER:** Mayor James called the meeting to order with Council Members Brown, Ficklin, George and Mendoza present.
- II. **PRESENTATION:** Tracy Wade, Workplace Development Hire Power, spoke about his firm that helps job seekers prepare resumes, teaches dressing for success, and provides vocational training. He proposed holding a job fair in Bladensburg and some costs would be waived. The Town Administrator will research and evaluate the potential expense for the Town.
- III. **APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the April Worksession minutes as presented; Council Member George seconded the motion and it passed unanimously.

IV. **UNFINISHED BUSINESS**

Budget Review: Town Grants will be discussed at the next Special Open Meeting of Mayor and Council.

Recreation Council: \$2000 will be added to the budget for Bladensburg Day

There was a discussion on funding for the Port Towns Community Development Corporation. It was proposed that any funding would be directly task oriented. The discussion will continue.

The Mayor and Council are interested in re-instituting the Summer Youth Employment Program. The Town Administrator will develop a proposal for the program.

Green Street Update: Town Administrator Moss reported that the State Highway Administration has postponed this project. The Town will continue its pursuit of alternative ways of keeping the project and will likely set up a meeting with the Lt. Governor as part of the effort.

Donation Policy: The Mayor and Council have made some adjustments to the draft policy but have not yet incorporated them into the document.

Performance Evaluation Policy Update: Mr. Moss received valuable information during a recent training session that he participated in, that relates directly to a proposed change in the Town's policy. He encouraged the Council to review the link on his e mail pertaining to this subject and watch the video prior to any next decision.

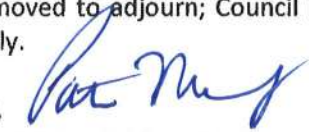
V. **New Business**

FY 2013 Grant Applications: Treasurer Jackson distributed the applications that he received for the Mayor and Council's review.

Costco and "Floater" Credit Cards: Council Member George moved that the Treasurer move forward in securing a Costco Credit card (Thru American Express) and a Floater Card to be held by the Treasurer. Discussion-Examples of Needs, the Costco card would be used for purchases for Town Events, the floater card would be used to make hotel reservations for MML Convention; Council Member Brown seconded the motion and it passed unanimously.

- VI. **Adjournment:** There being no further Worksession business, at 6:50 p.m. Council Member Mendoza moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,



Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
May 14, 2012 7:00 p.m.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order with Council Members Brown, Ficklin, George and Mendoza present.
- II. **OPENING PRAYER:** Council Member Ficklin gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- IV. **Oath of Office:** Mayor James administrated the Oath of Office to new Police Officers Vichich, Calloway, and Earle.
- IV. **Police Promotions:** Chief Owens announced the following promotions:
 - Lieutenant Davis
 - Corporal Corsey
 - Corporal Dugas
 - Corporal Vierheller
 - Police Officer First Class David Johnson
 - Police Officer First Class Salinas
- V. **PRESENTATION:** Edith Michael, MNCPPC, Parks and Recreation, gave a presentation on the 40 Year Master Plan for the Prince George's County Parks and Recreation System. She is doing outreach to gain community input for the plan, that elevates the recreational opportunities in the County.
- VI. **APPROVAL OF MINUTES:** Council Member Brown moved to approve the April Council Meeting as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- VIII. **MAYOR & COUNCIL REPORTS:**
 - Council Member George** spoke about the discouraging dumping of trash at the end of 57th Avenue, after the community Clean Ups.
 - Council Member Mendoza** thanked all who participated in another successful Cinco De Mayo event.
 - Council Member Ficklin** spoke about Mothers Day.
 - Council Member Brown** talked about Fire Safety, including the availability of smoke detectors.
 - Mayor James** talked about the Town's special events, the possibility of a full scale grocery store within Walmart and community recreational options.
- IX. **STAFF REPORTS:** Reports are available through the Town Clerk.
 - Public Works**
 - Public Safety**
 - Code Enforcement**
 - Finance**
 - Town Clerk**
 - Town Administrator**
- X. **UNFINISHED BUSINESS**

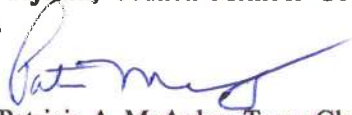
XI. NEW BUSINESS

Ordinance 3-3012: FY Budget and Tax Rate – Town Clerk McAuley performed the first reading.

XII. PUBLIC COMMENT: Mrs. Herndon reported that residents of Bladen Woods are keeping up with the creek clean up efforts originating with the Town

XIII. ADJOURNMENT: There being no further business, at 8:30 p.m. Council Member Mendoza moved to adjourn, Council Member George seconded the motion and it passed unanimously.

Respectfully Submitted,


Patricia A. McAuley, Town Clerk

**Meeting of Mayor and Council
June 4, 2012 – 6:00 p.m.**

CALL TO ORDER: Mayor James called the meeting to order at 6:00 p.m., with Council Members Brown, George and Mendoza present. Council Member Ficklin was excused.

THE PLEDGE OF ALLEGIANCE was recited.

OPENING PRAYER: Council Member George gave the opening prayer.

APPROVAL OF BID FOR BOSTWICK NORTH CHIMNEY & FRONT PORCH PIERS: Council Member George moved to approve the bid from the Wayne Group; Council Member Mendoza seconded the motion and it passed unanimously. (This bid was previously approved by the Maryland Historical Trust Project Manager, Anne Raines.)

EMERGENCY ORDINANCE 4-2012: FY12 BUDGET AMENDMENT: Following the reading by the Town Clerk, Council Member George moved to approve 4-2012; Council Member Mendoza seconded the motion and it passed unanimously.

FY 13 BUDGET DISCUSSION:

Street Sweeper: Mayor and Council asked the Town Administrator to research options for street cleaning (rent, lease, buy, partner).

Town Grants: Council Member Mendoza moved to keep the Town Grants line item at \$5000; Council Member George seconded the motion and it passed unanimously. The Mayor reminded Council that it also has discretionary funds to give to Community related organizations.

PORT TOWNS BOYS AND GIRLS CLUB

Vanessa Williams, who runs the organization with her husband, reported that monetary contributions are required by parents of participants, but no child is turned away. The FY 2012 grant funds would be used for football uniforms, mainly helmets and jerseys. It costs approximately \$235 to properly outfit each Player.

Council Member Mendoza moved to disburse the grant funds to the PTBGC; Council Member Brown seconded the motion and it passed unanimously.

There being no further business, at 6:30, Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully Submitted,  Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
June 11, 2012 5:30pm.**

I. CALL TO ORDER: Mayor James called the meeting to order with Council Members George, Brown, Mendoza were present. Council Member Ficklin was absent.

II. OPENING PRAYER: Pastor Ken Lear, Decatur Heights, Baptist Church

III. APPROVAL OF MINUTES: Council Member George moved to approve the May Council Meeting minutes as presented; Council Member Brown seconded the motion and it passed unanimously.

IV. UNFINISHED BUSINESS

Community Grants: The Mayor and Council distributed their Discretionary Funds to all the grant recipients that in the compliance ratings. Council Member Mendoza moved to evenly divide the grant budget amount between the seven applicants that qualified with the requirements (715.00 each). Council Member Brown seconded the motion and it passed unanimously.

V. July 4th, 2012: Former Council Member Marion Hoffman invited the Mayor and Council as well as the community to come to the Annual 4th of July, Ceremony at Peace Cross. Council Member Mendoza will be the key representative.

VI. Summer Youth: Council Member Brown presented the Summer Youth Employment Program to get started with at least seven (but up to 10 students) of the Bladensburg youth community. A bank account will be opened in their names as part of the youth empowerment initiative.

VII. Donation Policy Update: An Amendment to the current policy will be planned out by Mayor and Town Administrator Moss for in-house usage. Mayor James will give Treasurer, Jackson all gift cards for inventory.

VI. NEW BUSINESS

Discretionary Funds: The FYI, 2013 Budget was passed unanimously.

Restoration Hope: Council Member Ficklin concern for the Restoration Hope Church donation was motioned to be approved for \$125.00 from Council Member Ficklin' s discretionary funds it was approved by Mendoza and seconded by George.

Council Member Brown designated funds to: \$100, Boys and Girls Club, \$100, New Vision for Seniors/Marilyn Blount, \$100 for Dr. Thomas, Lead by Example and \$50.00 for the Beacon Lights.

Council Member George designated funds to: \$150 for Bladensburg Seniors Club, \$100 for the Boys and Girls Club and \$50 for the Beacon Lights.

Council Member Mendoza designated funds to: \$100 Beacon Lights \$100, Bladensburg Seniors and \$100 Elizabeth Seton.

VII. CLARIFICATION OF STAFF REPORTS: There are no updates on the State redistricting process. We are still pursuing annexation of the Quincy Street development project.

VIII. ANNOUNCEMENTS: There were no announcements.

IX. ADJOURNMENT: At 7:32 p.m., Council Member Mendoza moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Diane Griffin, Town Secretary

**TOWN OF BLADENSBURG
COUNCIL MEETING
June 11, 2012 7:00 p.m.**

- I. CALL TO ORDER: Mayor James at 7:00pm**
- II. OPENING PRAYER: Pastor Lear**
- III. PLEDGE OF ALLEGIANCE: Lead by Mayor James**
- IV. APPROVAL OF MINUTES: Approved by Council Member George, 2nd by Council Member Brown**
- V. TEEN CERTS GRADUATION CEREMONY: Certificates were given and pictures were taken.**
- VI. MAYOR & COUNCIL REPORTS:**
 - Council Member Brown – gave thanks to the EMS and the Youth for their participation in the Teen Certs**
 - Council Member George – Wished all a Happy Fathers Day – Bladensburg Saturday Cleanup went very well there is a new time due to the summer weather 8:30 -10-11:30 am.**
 - Council Member Mendoza – wished everyone a happy 4th of July and to be safe**
 - Council Member Ficklin- gave best regards, given in his absence from Mayor James**
 - Mayor James – gave a special thanks to the community as a family**
- VII. WAIVED: STAFF REPORTS: No Reports were read**
 - Public Works**
 - Public Safety**
 - Code Enforcement**
 - Finance**
 - Town Clerk**
 - Town Administrator**
- VIII. UNFINISHED BUSINESS**
 - Treasurer Terry Jackson read the:**
 - Ordinance 3-2012: Vote on FY13 Budget and Real Property Tax Rate, Council Member Brown; moved to pass it; Council Member George seconded the motion was passed unanimously.**
 - Town Administrator John Moss read the:**
 - Vote on Resolution In support of Port Towns CDC Sustainability Grant Application; Council Member Mendoza moved to pass it and Council Member George; seconded the motion was passed unanimously.**
- IX. NEW BUSINESS**
 - Dr. Prince from the One Stop Pharmacy, 5403 Annapolis Road gave information concerning alternative place to purchase prescriptions.**

- X. RECOGNITION OF CINCO DE MAYO COORDINATORS:** Council Member Mendoza called names and gave plaques to those who assisted in this event. Pictures were also taken.
- XI. PUBLIC COMMENT:** Mr. Max from Tilden wanted to state that "the eye sore behind the CDC building needs attention."
- XII. ADJOURNMENT:** Council Member Mendoza and seconded by Council Member George.

Respectfully submitted by Diane Griffin

