

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
April 11, 2016 5:30 p.m.**

- I. CALL TO :** Mayor James called the Meeting to order at 5:30 p.m. with Council Members Ficklin, Hall and Mendoza present. Council Member Bridgeman arrived at 5:45 p.m.
- II. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the March Worksession minutes as presented; Council Member Hall seconded the motion and it passed unanimously.
- VI. BUDGET PRESENTATION:** Town Treasurer Tinelli gave a Powerpoint overview of the proposed FY 2017 budget, highlighting various projections and expectations in both revenues and expenses. The Mayor and Council will now begin their meetings to review and adjust as they see fit, this budget plan.
- V. UNFINISHED BUSINESS**

Proposed Changes to Business License Fees: Code Supervisor Rinehart distributed a new schedule of fees based on research of other local municipalities. The Town's current schedule has not been updated in many years and needs refining using a class system and weighing square footage. The proposed changes will be on the May Worksession agenda for approval.

Town Maps: Mr. Weitz presented Town maps that he obtained through Maryland National Capital Park and Planning Commission. They will be of use when discussing various locations at meetings.

Parking Committee Appointment: Lorna Tannahill: There being no objections from the Council, Mayor James appointed Ms. Tannahill to the Parking Committee. She is the first member who resides in Ward II.

Parking Update: Mayor James reported that the Ward II meeting was very productive. Suggested input included issuing 3 permits per household, special permits for parties/events, and limiting business vehicles in residential areas. Mayor James directed staff to do a cost analysis of manpower needed to enforce proposed parking laws.

VII. NEW BUSINESS

FY 2016 Audit Engagement Letter: Treasurer Tinelli recommended that the Mayor and Council approve a one year extension of the audit contract with Lindsey & Associates. Council Member Mendoza moved to approve; Council Member Hall seconded the motion and it passed unanimously.

Appointment to ATHA Board: Mayor James appointed Council Member Ficklin to the Board. Council Member Bridgeman indicated that he was also interested in serving.

Appointment to Bike Trail Committee: Mayor James appointed Council Member Hall to serve on this Committee that is made up, in part, of ATHA member municipalities.

Annual Review of Green Procurement Policy: Lt. Flynn explained that this is required annual review and update of the policy that was adopted by the Town in 2012. The Town Administrator has reviewed the policy and concurred that we are in compliance with State Sustainability regulations. Council Member Bridgeman moved to approve the updated Policy; Council Member Hall seconded the motion and it passed unanimously.

EDC Breakfast: Mayor James reiterated the importance of the Town officials attending the Economic Development Corporations networking event. The Town could find out what developers are “at the table” to work with municipalities and would allow for followup with these firms.

ReCon Retail Convention: Council Member Ficklin asked permission to travel to this Las Vegas event in order to speak to some of over 35,000 vendors to interest them in locating businesses in the Town. Council Member Hall moved to approve the travel for any official wanting to attend the conference; Council Mendoza seconded the motion. Discussion: Town Administrator Sandlin warned that this event was quite overwhelming because of the volume of vendors and a game plan with appointments was the way to approach the convention. The motion passed unanimously.

IX. ADJOURNMENT: There being no further Worksession business, at 7:00 p.m., Council Member Mendoza moved to adjourn; Council Member Bridgeman seconded the motion and it passed unanimously.

Respectfully submitted,

Patricia A. McAuley, Town Clerk