

**TOWN OF BLADENSBURG  
WORKSESSION MINUTES  
JANUARY 12, 2015 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Brown, Ficklin, Hall and Mendoza present.
- II. APPROVAL OF MINUTES:** Council Member Brown moved to approve the December 2014 Worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- III. UNFINISHED BUSINESS**
- Travel Policy:** Discussion included Hotel Per Diem reflecting the lowest conference cost. Staff will check on policy for conference final day Per Diems. The Mayor stated that each individual must cover costs that go over his or her individual budgeted Professional Development expenses. The proposed policy will be brought before the Council for February action. Staff will send out a revision within the next two weeks at the latest.
- Committee Policy:** Staff was directed to obtain policies from other municipalities and present a policy for action at the February worksession.
- Meeting Agenda Policy:** Mayor James suggested sending a consent agenda out two weeks prior to the public meetings, giving time for the citizens to comment in writing prior to Council taking any actions. Further discussion will take place at the February Worksession.
- V. CLOSED SESSION: CONTRACTS:** At 6:10 p.m., Council Member Mendoza moved to adjourn the Worksession and go into closed session to discuss contract negotiations; Council Member Hall seconded the motion and it passed unanimously. At 6:50 p.m., Council Member Mendoza moved to Adjourn the closed session and return to the Worksession.
- V. ANNOUNCEMENTS:** Announcements were made of general interest to the community.
- V. ADJOURNMENT:** There being no further business, Council Member Ficklin moved to adjourn the Worksession at 5:57 p.m. Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,  
Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG  
COUNCIL MEETING MINUTES  
January 12, 2015 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Brown, Ficklin, Hall and Mendoza present.
- II. **OPENING PRAYER:** Council Member Ficklin gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the December 2014 Council Meeting minutes as presented; Council Member Brown seconded the motion and it passed unanimously.
- V. **MAYOR & COUNCIL REPORTS** included:
  - Council Member Hall** assisted Ms. Duncan with food baskets. She participated in the Black History Month program planning committee, and noted the passing of Ms. Naomi Jackson.
  - Council Member Brown** attended the NLC Black Caucus meeting in Wilmington DE in her role as Ass't. Secretary. She learned about programs including Recycle Reads and a number of Federal programs.
  - Council Member Ficklin** visited Frederick to look at its economic development. He attended the WII tournament at Emerson House and has been asked to be on the Board of the PGCC Team Building Academy.
  - Council Member Mendoza** attended the 47A Delegation ceremony. It will be having the annual dinner for constituents on February 16. He announced that La Chaquita is applying for a liquor license.
  - Mayor James** spoke about the upcoming Legislative Session in Annapolis and the issues the Port Towns will be lobbying for. He announced the upcoming opportunity to apply for Town Grants and upcoming career fairs.
- VI. **STAFF REPORTS** are available on the Town's website and in the Front Office.
  - Public Works**
  - Public Safety**
  - Code Enforcement**
  - Finance**
  - Town Clerk**
  - Town Administrator**
- VII. **UNFINISHED BUSINESS**

Mayor James announced there was a closed session early in the evening where two contracts were awarded: Edge Energy, for MEA grant projects and and Management Partners for strategic planning services.

**VIII. FINANCIAL BUSINESS**

**Travel Request:** Council Member Brown requested \$500 travel funds to attend the NLC Black Caucus meeting on Policy Development, in Wilmington DE on January 22-24. Council Member Ficklin moved to approve the funds; Council Member Hall seconded the motion and it passed unanimously.

**IX. NEW BUSINESS:** There was no New Business

**X. PUBLIC COMMENTS** included:

Perception concerning lack of public participation  
Thanks for the great leaf pickup  
Concerns over Council travel  
Plans for promoting the legislative agenda  
Delay in receiving notes from the Beyond meeting

**XI. ADJOURNMENT:** There being no further business, at 8:20 p.m., Council Member Mendoza moved to adjourn; Council Member Ficklin seconded the motion and it passed unanimously.

Respectfully submitted,

Patricia A. McAuley, Town Clerk