

TOWN OF BLADENSBURG
WORKSESSION AGENDA
January 11, 2010 5:30p.m.

Minutes PNe

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m., with Council Members George, Mendoza, and Watson present. Acting Town Administrator Moss, Ass't. McNamara, Treasurer Jackson, Foreman Purnell, and Clerk McAuley were present. Council Member Ficklin arrived at 6:00 p.m.
- II. APPROVAL OF MINUTES: December Worksession and Council Meeting:** Council Member George moved to approve the two sets of minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- II. PRESENTATION ON GREEN JOBS TRAINING:** There was a brief presentation from a couple who have a program to train persons to perform green jobs, such as energy audits.
- III. UNFINISHED BUSINESS**

Rev. Addison's Request for Grant Funding: Rev. Addison was not present so the approval was tabled.

Community Legacy MOU: Council Member George moved to approve the MOU to be forwarded to the Port Town's CDC for its review; Council Member Mendoza seconded the motion and it passed unanimously.

Port Towns Bus MOU: Chief Moss reported that he still had received nothing back from Colmar Manor.

Combining Worksessions & Council Meetings on Continuing Basis: Council Member George moved to continue having the meetings back to back on the second Monday of each month until June as a pilot program; Council Member Mendoza seconded the motion. Mayor James, Council Members Ficklin, George and Mendoza in favor; Council Member Watson opposed.

Proposed Amendments to Employee Leave Policy: After discussion Mayor and Council concurred that there would be no change to the Personnel Policy to allow employees to cash in annual leave. Council Member Mendoza moved to allow the Town Administrator to extend by 90 days the opportunity to use annual leave over 360 hours at the end of the year to employees who, for a legitimate reason, could not do so during the calendar year; Council Member George seconded the motion and it passed with Mayor James and Council Members George, Mendoza and Watson in favor, Council Member Ficklin opposed.

Kaiser Community Partnership: Mayor James reported that Kaiser Permanente had invited all the Port Towns' Mayors to attend a wellness conference in Seattle at its expense. The Mayor felt this may be a conflict of interest for the Town in making decisions in the future that may include a relationship with Kaiser. He asked that the Council approve Town funds for his travel to this event. Council Member Mendoza approved the travel appropriate; Council Member Watson seconded the motion and it passed unanimously.

IV. NEW BUSINESS

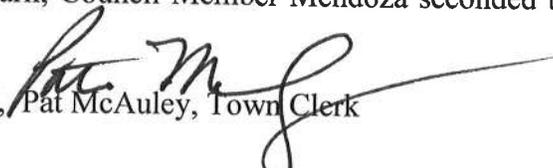
Town Participation in Prince George's County History Book: Council Member Mendoza, Chief Moss, and Ms. McAuley will meet with the agent for this project to find out costs and other specifics and will report back at the February Worksession.

Pastoral Lay Council: Council Member Ficklin announced that he was stepping down as a member of the Pastoral/Lay Council and thanked all for their support.

V. CLARIFICATION OF STAFF REPORTS: There were no clarifications needed.

VI. ANNOUNCEMENTS: There were announcements of upcoming meetings and events.

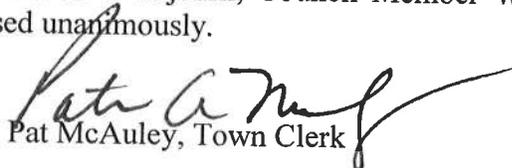
VII. ADJOURNMENT: There being no further business, at 6:50 p.m., Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,  Pat McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
January 11, 2010 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George, and Watson present. Council Member Mendoza was excused.
- II. **OPENING PRAYER** was given by Council Member George.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **MAYOR & COUNCIL REPORTS** included but were not limited to:
Council Member Ficklin thanked all who supported the Toys for Tots program.
Council Member Watson thanked the Bladensburg staff for all everyone's hard work and initiatives.
Council Member George spoke about the Food donation programs over the holidays.
Mayor James reported on the Port Towns' Legislative Dinner and the Port Towns' Wellness Initiative.
- V. **STAFF REPORTS:** Staff gave departmental updates on the previous month's activities.
- VI. **UNFINISHED BUSINESS:** There was no unfinished business.
- VII. **NEW BUSINESS**
Resolution 1-2010: Police MOU: After the Town Clerk read the document, Council Member George moved to approve Resolution 1-2010 as presented; Council Member Watson seconded the motion and it passed unanimously.
- VIII. **PUBLIC COMMENT:** Deacon Gill asked Mayor and Council to reach out to Ward I citizens to get them more engaged. He complimented how friendly our police officers are to residents.
- IX. **ADJOURNMENT:** There being no further business, at 8:10 p.m., Council Member George moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

Respectfully submitted,


Pat McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
March 8, 2010 5:30p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members George, Mendoza, and Watson present. Council Member Ficklin arrived at 5:55 p.m. Acting Town Administrator Moss, Ass't McNamara, Treasurer Jackson, Foreman Purnell, and Town Clerk McAuley were present.
- II. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the February 2010 Worksession and Council Meeting Minutes as presented; Council Member Watson seconded the motion and it passed unanimously.
- III. Audit Report: Diane Mock:** Ms. Mock reported on the FY09 audit, saying there were no major changes to the format. She gave an overview of the report and entertained questions from the Mayor and Council.
- VI. UNFINISHED BUSINESS**
- Rev. Addison: Grant Request:** Following Rev. Addison's summary of her program, Mayor and Council directed that the \$500 grant funding be released for the Port Towns Youth Council.
- Town Grants:** Acting Town Administrator Moss announced that the staff is in the process of developing a grant calendar so that we can anticipate a drawdown of funds.
- Community Foundation:** Tabled.
- V. NEW BUSINESS**
- Tai Chi for Seniors:** The instructor for this program made a plea for financial aid as MNCPPC can no longer fund this course for seniors. The Mayor and Council recommended the Town Grant process, but that would not solve the immediate need. No Council action was taken.
- Oratorical Contest for Youth:** A meeting will be set up with all stakeholders to plan for this competition.

VI. CONSENT AGENDA:

Community Legacy MOU: Council Member Watson moved to approved the MOU with the PTCDC for the 57th Avenue Pedestrian Lights grant; Council Member Fickin seconded the motion and it passed unanimously.

County History Book: Tabled.

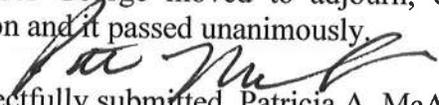
Matching Funds Request from Neighborhood Design Center: Tabled.

Thyme Gadson of the Maryland Alliance for Safe Highways: Tabled.

V. CLARIFICATION OF STAFF REPORTS: No clarifications were necessary.

VI. ANNOUNCEMENTS: Any announcements will take place after the Council Meeting.

VII. ADJOURNMENT: There being no further business, at 6:55 pm., Council Member George moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.


Respectfully submitted, Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
March 8, 2010 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:05 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **RECOGNITION OF PUBLIC WORKS STAFF:** The Town recognized the extraordinary efforts made by Public Works removing snow after the double storms of 2010. Mr. McNamara was also recognized for his tenacious efforts.
- V. **ANNOUNCEMENT OF CLOSED SESSION:** The Mayor announced that there was a closed session for personnel issues where no decisions were made.
- VI. **MAYOR & COUNCIL REPORTS** included:
 - Council Member Mendoza** spoke about the importance of Bladensburg getting a thorough count during this Census;
 - Council Member Ficklin** spoke about the Community Job Center and left after his report (7:30)
 - Council Member Watson** reported on the efforts of Seton students in assisting senior citizens to obtain GEDs;
 - Council Member George** talked about the importance of Neighborhood Watch; and
 - Mayor James**, too, talked about the importance of the Census to the Town's ability to get funds and resources.
- VII. **STAFF REPORTS:** Staff gave updates on the past month's activities.
 - Public Works**
 - Public Safety and Town Administrator**
 - Code Enforcement**
 - Finance**
 - Town Clerk**
- VIII. **UNFINISHED BUSINESS**
- IX. **NEW BUSINESS**
 - Ordinance 1-2010: Budget Amendment:** Council Member Watson moved to approve the emergency budget amendment for Police radio, camera, and recording equipment upgrades; Council Member George seconded the motion and it passed unanimously.

- X. **PUBLIC COMMENT:** There was a request for a bus stop on Quincy Street near Newton Green. Currently there are no buses whose routes are in this immediate area.
- XI. **ADJOURNMENT:** There being no further business, at 8:35 p.m., Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

TOWN OF BLADENSBURG
PROPOSED 2011 BUDGET PRESENTATION
April 5, 2010

Mayor James called the meeting to order at 5:42 p.m. with Council Members George, and Watson Present. Council Member Mendoza arrived at 6:00 p.m. and Council Member Ficklin was absent. Staff attending were: Acting Town Administrator Moss, Ass't McNamara, Treasurer Jackson, Captain Owens and Town Clerk McAuley.

Proposed FY2011 Budget notebooks had been distributed to elected officials and management staff.

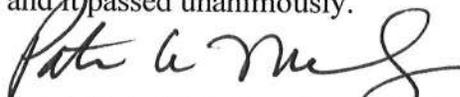
Acting Town Administrator and Treasurer Jackson gave a Power Point presentation on the proposed FY2011 Budget.

Mayor and Council will review the proposed budget and reconvene discuss the budget by department for clarifications and to make any necessary changes.

There were no actions of the Mayor and Council.

Council Member Mendoza moved to adjourn the meeting at 6:35 p.m.; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
April 12, 2010 5:30 p.m. (revised 5/10/10)**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members George, Mendoza and Watson, Acting Town Administrator Moss, Assistant McNamara, Treasurer Jackson, Foreman Hall, Captain Owens and Clerk McAuley present.
- II. **APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the March Worksession and Town Council meetings as presented; Council Member Watson seconded the motion and it passed unanimously.
- III. **GREEN STREET PRESENTATION:** Lisa Lincoln, Green Revisions, presented a proposal to the Mayor and Council about the opportunity for funding a Green Street project within the Town of Bladensburg. A location would need to be determined, and there is potential funding through a union backed financial institution. Further funding opportunities would also be explored. The Mayor announced that the Council would continue discussion on this opportunity.
- V. **UNFINISHED BUSINESS**

War of 1812 Commemoration: Ms. McAuley, who is meeting with other members of the subcommittee of stakeholders, asked the Mayor and Council to provide a list of three-five things they would like to see happen in Bladensburg if the Commemoration was to “happen tomorrow”. The Mayor asked the group to provide him with their individual lists and he will compile them for a discussion at the May Worksession. There will be an all day charrette at the George Washington House on June 19th. The Town needs at least one elected official to commit to this event. Further charrettes for a large group of stakeholders and the public will also be planned.

Oratorical Contest: The event has been indefinitely postponed. Council Member Watson moved that there be no funding for this event; Council Member Mendoza seconded the motion and it passed unanimously. There was concurrence that there would also be no staff support for the contest.

Cinco de Mayo: Council Member Mendoza reported that there would be four bands and a number of sponsors are onboard.

Port Towns Bus MOU (finalization): Mayor and Council asked to have a copy of the final MOU draft before they vote on approval.

Bladensburg Bus (mileage limitations): Mayor and Council concurred that groups could only use the bus to travel a 50 mile radius from Bladensburg. This

will take care of trips such as those to Rod and Reel, Chesapeake Beach, or Baltimore excursions.

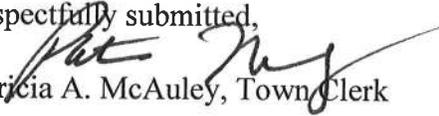
Approval of Radio Tower expenditure: This expense is already incorporated into the FY10 budget; staff asks for a reaffirmation in the form of a motion for approval. Council Member George moved to approve the Radio Tower expenditure; Council Member Mendoza seconded the motion and it passed unanimously (Council Member Watson was absent for the vote).

Violence in the Workplace Policy: Council Member moved to approve incorporation of this policy into the Personnel Manual and the Manual will now be updated as of April 12, 2010; Council Member George seconded the motion. Discussion: All previous manuals are considered obsolete. Staff will distribute new manuals to all staff and elected officials who will sign that they have received the document. The motion passed unanimously.

VII. NEW BUSINESS: There was no new business.

X. ADJOURNMENT: There being no further business, at 6:45 p.m. Council Member George moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

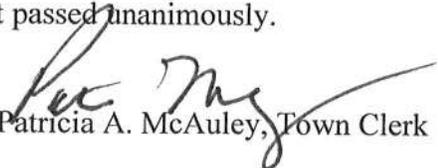
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
April 12, 2010 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **ANNOUNCEMENT OF CLOSED SESSIONS:** Mayor James announced two closed sessions for personnel reasons, decisions were made that have no impact on manpower or services.
- V. **MAYOR & COUNCIL REPORTS** included but were not limited to:
Council Member Ficklin reported on meetings attended and the modeling event. **Council Member Watson** attended the Women's History Month Luncheon and the Easter Program at Newton Green. **Council Member George** spoke about making our neighborhoods cleaner and safer. **Council Member Mendoza** talked about Bladensburg's Census participation thus far and the upcoming Cinco de Mayo celebration; **Mayor James** spoke about the Census outcome's effect on the Bladensburg economy.
- VI. **STAFF REPORTS:** The following Departments gave updates on the last month's activities and other related items of importance.
Public Works
Public Safety and Town Administrator
Code Enforcement
Finance
Town Clerk
- VII. **UNFINISHED BUSINESS:** There was no unfinished business.
- VIII. **NEW BUSINESS:** There was no new business.
- IX. **PUBLIC COMMENT:** A citizen spoke about traffic concerns during special community events.
- X. **ADJOURNMENT:** There being no further business, at 7:50 p.m., Council Member George moved to adjourn; Council Member Mendoza seconded the Motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
FY 2011 BUDGET REVIEW MEETING
MAY 3, 2010**

Call to Order: Mayor James called the meeting to order at 5:30 p.m. with Council Members George, Mendoza and Watson present (Council Member Ficklin arrived at 7:25 p.m.). Staff present: Acting Town Administrator Moss, Ass't McNamara, Treasurer Jackson, Captain Owens, Sgt Flynn, Town Clerk McAuley.

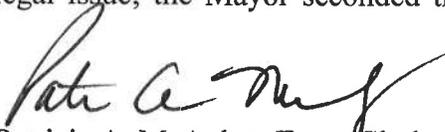
The draft budget was reviewed by department and modifications were made for a total reduction of \$47,139. Copies of changes are attached.

One change was made by motion. Council Member moved to increase monthly cell phone allotment for elected officials and certain management staff, from \$60 to \$80. Council Member George seconded the motion. The motion passed: Mayor James, Council Members George and Mendoza in favor, Council Member Watson opposed.

There was discussion about increasing the elected officials' stipend. Any changes would not take effect until after the October 2011 election, as per the Town Charter.

There being no further public business, at 7:40 p.m. Council Member George moved to go into closed session for a legal issue; the Mayor seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

Town Administrator

Total Modified 0.00

Date Modified	Line Description	GL #	Original Budget	Modified Budget	Variance
05/03/10	CONTRACT & SVC	50347	1,080.00	500.00	(580.00)
05/03/10	MEMBERSHIP	50353	0.00	580.00	580.00
					0.00
					0.00
					0.00
					0.00
					0.00
Total			1,080.00	1,080.00	0.00

Finance

Total Modified (23,757.00)

Date Modified	Line Description	GL #	Original Budget	Modified Budget	Variance
04/18/10	COMPENSATION	50501	157,486.00	141,783.00	(15,703.00)
04/18/10	FICA	50502	12,048.00	10,885.00	(1,163.00)
04/18/10	PENSION	50505	9,881.00	9,650.00	(231.00)
04/19/10	ADP SERVICE	50531	13,900.00	7,000.00	(6,900.00)
05/03/10	CELL PHONE	50523	720.00	960.00	240.00
					0.00
					0.00
					0.00
					0.00
					0.00
Total			194,035.00	170,278.00	(23,757.00)

Code Enforcement

Total Modified 9,173.65

Date Modified	Line Description	GL #	Original Budget	Modified Budget	Variance
04/18/10	COMPENSATION	50801	155,836.00	162,700.00	6,864.00
04/18/10	FICA	50802	11,921.00	13,592.00	1,671.00
04/18/10	PENSION	50805	12,004.00	12,642.65	638.65
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Total			179,761.00	188,934.65	9,173.65

Public Safety

Total Modified 32,358.00

Date Modified	Line Description	GL #	Original Budget	Modified Budget	Variance
04/18/10	COMPENSATION	60101	1,302,959.00	1,323,897.00	20,938.00
04/18/10	OVERTIME	60111	156,653.00	147,317.00	(9,336.00)
04/18/10	FICA	60102	99,676.00	111,435.00	11,759.00
04/18/10	PENSION	60105	94,102.00	98,724.00	4,622.00
04/18/10	HEALTH INS	60106	220,497.00	224,872.00	4,375.00
					0.00
					0.00
					0.00
					0.00
Total			1,873,887.00	1,906,245.00	32,358.00

Public Works

Total Modified (66,507.82)

Date Modified	Line Description	GL #	Original Budget	Modified Budget	Variance
05/03/10	MAINT & SUPP	70415	17,720.00	16,173.00	(1,547.00)
05/03/10	FUEL	70203	43,987.00	43,712.00	(275.00)
05/03/10	COMPENSATION	70101	234,944.00	193,252.00	(41,692.00)
05/03/10	FICA	70102	17,973.00	14,783.78	(3,189.22)
05/03/10	PENSION	70105	17,151.00	14,107.40	(3,043.60)
05/03/10	HEALTH INS	70106	45,110.00	30,317.00	(14,793.00)
05/03/10	OVERTIME	70111	13,337.00	11,369.00	(1,968.00)
					0.00
					0.00
					0.00
Total			390,222.00	323,714.18	(66,507.82)

Other Governmental

Total Modified 3,000.00

Date Modified	Line Description	GL #	Original Budget	Modified Budget	Variance
05/03/10	SUPPLIES	80210	0.00	1,500.00	1,500.00
05/03/10	CTVA EXPENSE	80205	0.00	1,500.00	1,500.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Total			0.00	3,000.00	3,000.00

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
May 10, 2010 5:30 p.m.
(6:00 Public Hearing on Constant Yield Tax Rate)**

I. CALL TO ORDER: Mayor James called the meeting to order at 5:45 p.m. with Council Members Mendoza and Watson, Acting Town Administrator Moss, Ass't McNamara, Treasurer Jackson, Foreman Hall, Capt. Owens and Town Clerk McAuley present. Council Member Ficklin arrived at 6:15 p.m. Council Member George was excused.

II. APPROVAL OF MINUTES: Council Member Mendoza moved to approve the May Worksession, Town Council Meeting and two budget meeting minutes as presented; Council Member Watson seconded the motion and it passed unanimously.

IV. UNFINISHED BUSINESS

Radio Console Lease Purchase: Capt. Owens gave an explanation of how the process will work for procurement of the radio console.

Request for Budget Amendment Re: Solar Panel Implementation: Mr. Jackson: Because this is a reimbursable grant, we will need a budget amendment for this project. The amendment will be voted on as an emergency ordinance at the Council Meeting that immediately follows the worksession.

Update on Green Street Project: Mayor, Chief Moss: The taskforce is looking at the structural design of 450 from the Peace Cross east to Bladensburg Elementary School. The timeline is in conjunction with the War of 1812 commemoration and a letter has been sent to the Governor for his support.

War of 1812/Battle of Bladensburg: Mayor, Ms. McAuley: The subcommittee of stakeholders continues to meet weekly to plan for the charrette. The Town would like to see signage, façade improvements, improved public landscaping and a reenactment.

During Unfinished Business, the Worksession was adjourned at 6:00 p.m. for the Public Hearing on the Constant Yield Tax Rate. It was then reopened at approximately 6:10 p.m.

V. NEW BUSINESS

Rev. Addison Request for Scholarship Gifts to Bladensburg Students in PTYC: The Mayor suggested that these gifts come from one or more of the Council's discretionary funds. None of the Council agreed to do that, so Acting

Town Administrator Moss said that he would personally take care of the gifts.

Emerson House Memorial Day Picnic: There was considerable discussion about whether funding of this event was through the Town's Community Grants, however it was determined that these senior events were budgeted under Council Projects. Acting Town Administrator Moss will speak to the President of the Emerson House Residents Council about getting the Town a list of events they will request funding for in the FY11 Budget.

IX. ADJOURNMENT: There being no further business, at 6:35 p.m. Council Member Mendoza moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
DRAFT COUNCIL MEETING MINUTES
May 10, 2010 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member Ficklin gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **ANNOUNCEMENT OF CLOSED SESSION:** Mayor James announced that there was a closed session for legal and contractual issues.
- V. **RECOGNITION OF PARTICIPANTS IN MODELING CONTEST:** Mayor James and the Members of the Council recognized students from Bladensburg High School who came in third in a modeling competition at the Equestrian Center.
- VI. **DANIEL HALL, PRINCE GEORGE'S COUNTY SHERRIF'S DEPARTMENT** spoke about Tenant Landlord Relations, specifically about the legal eviction process including the time frames and responsibilities of the Sheriff's Department.
- VII. **MAYOR & COUNCIL REPORTS** included but were not limited to:
Council Member Mendoza thanks for all the support for Cinco de Mayo and gave an update on the Census response in the Town.
Council Member Ficklin gave an update on the past month's events he has attended.
Council Member Watson asked that \$200 of her discretionary funds be given to the Bladensburg High School Cheerleading Squad. Council Member Mendoza so moved; Council Member Ficklin seconded the motion and it passed unanimously.
Mayor James thanked everyone who is participating in various Town events and projects. He announced there would be summer playgrounds at both Rogers Heights and Bladensburg Elementary Schools. He talked about attending the C-Stem National Project event in Houston where Bladensburg High School, Wm Wirt Middle School and Port Town's Elementary School made an outstanding presence.
- VIII. **STAFF REPORTS:** The following Departments gave last month's updates. Copies of complete reports are located in the Town Office.
Public Works
Public Safety and Town Administrator
Code Enforcement
Finance
Town Clerk
- IX. **UNFINISHED BUSINESS**

There was no Unfinished Business

X. NEW BUSINESS

Introduction (First Reading) of Ordinance 2-2010: Adoption of Budget and Setting the Real Property Tax Rate. Town Clerk McAuley performed the first reading as mandated by Town law.

Introduction of Emergency Ordinance 3-2010: FY10 Budget Amendment for Radio Interoperability Upgrade: Following Town Clerk McAuley's reading, Council Member Ficklin moved to approve Ordinance 3-2010; Council Member Watson seconded the motion and it passed unanimously.

Introduction of Emergency Ordinance 4-2010: FY10 Budget Amendment for Solar Panel Project: Following Town Clerk McAuley's reading, Council Member Mendoza moved to approve Ordinance 4-2010; Council Member Watson seconded the motion and it passed unanimously.

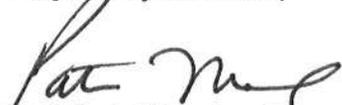
Introduction of Emergency Ordinance 5-2010: FY10 Budget Amendment for Solar Panel Project Employee Overtime: Following Town Clerk McAuley's reading, Council Member Ficklin moved to approve Ordinance 5-2010; Council Member Watson seconded the motion and it passed unanimously.

Resolution 1-2010: Lease Procurement of Motorola APX Series Radio Consoles: Following Town Clerk McAuley's reading, Council Member Watson moved to approve Resolution 1-2010; Council Member Ficklin seconded the motion and it passed unanimously.

XI. PUBLIC COMMENT: A member of the audience requested improved bus access in the area of Town south of Annapolis Road (Quincy Street).

XI. ADJOURNMENT: At 8:15, there being no further business, Council Member Ficklin moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

Respectfully submitted,



Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
June 14, 2010 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:35 p.m. with Council Members George, Mendoza and Watson present. Council Member Ficklin was absent. Staff present: Acting Town Administrator Moss, Deputy McNamara, Treasurer Jackson, Foreman Hall, Captain Owens, and Town Clerk McAuley.
- II. APPROVAL OF MINUTES** was tabled.
- III COG PRESENTATION:** Paul DeJardin gave a presentation on COG's initiative: "Region Forward" bringing Mayor and Council up to date on its goals, vision, and progress.
- IV. UNFINISHED BUSINESS**

DNR Grant Submission: Lisa Lincoln gave an update on the Green Street project that is moving forward. The grant application has been submitted and outside private funding potentials are being worked through. There will be further discussion during a closed session after the Council Meeting.

Billing for Fire Services: Donnie Wells, BVFD, addressed concerns about the Department billing property owners for fire calls. He stated that owners have been billed but there is no attempt to collect on these funds if they are not voluntarily paid. This practice is now on "hold" because of community concerns. He said the Department needed this funding because of fire equipment costs.

FY11 Budget: Town Grants and other Follow up: There were questions about the 501C3 status of a number of the applicants so the discussion was tabled until the next worksession.

Amendment to Purchasing Ordinance: Council Member George moved to approve Emergency Ordinance 6-2010 to amend the Town's purchasing ordinance to be in compliance with Federal and State guidelines; Council Member Watson seconded the motion and it passed unanimously.

Vehicle Purchase Request for Police (Budgeted): Captain Owens reported that the new car will cost \$19,980 under the State contract with Criswell Chevrolet. Council Member Mendoza moved to approve the purchase; Council Member George seconded the motion and it passed unanimously.

Disposal of Town Property: Old Vehicles, VHS Tapes: By consensus the Mayor and Council agreed to allow the Management Staff to move forward on selling old vehicles through Colonial Auction Service and unused VHS tapes on EBay.

Port Towns Transportation Service (Bus) Agreement: Chief Moss confirmed that the

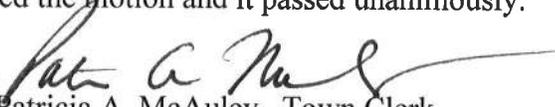
amended agreement is consistent with the budget and requires quarterly ridership reports. Council Member Watson moved to approve the agreement; Council Member George seconded the motion and it passed unanimously.

V. NEW BUSINESS

Safe Summer MOU: MNCPPC: Council Member George moved to approve the agreement following review and legal approval by Town Attorney Colaresi.

VI. ADJOURNMENT: Council Member Mendoza moved to adjourn at 6:45 p.m.; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING MINUTES
JUNE 14, 2010 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members George, Mendoza, and Watson present. Council Member Ficklin arrived at 7:50 p.m.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF MINUTES:** Council Member George moved to approve the June Worksession and Council Meeting minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- V. **ANNOUNCEMENT OF CLOSED SESSION:** Mayor James reported that the Council met in closed session for a personnel issue.
- VI. **RECOGNITION OF POLICE OFFICER:** Officer Brian Johnson was recognized for his recent exemplary police actions and was promoted to Officer 1st Class.
- VII. **“WHAT THE FLAG MEANS TO ME”:** Winners of this annual essay contest read their submissions and were given Certificates of Congratulations and U.S. Savings Bond Certificates.
- VIII. **MAYOR & COUNCIL REPORTS:** Mayor and Council gave updates of recent endeavors, meetings, and announcements of interest to the community.
Council Member Watson
Council Member Mendoza
Council Member George
Mayor James
- IX. **STAFF REPORTS:** Staff gave status updates by Department of the previous month’s activities.
Public Works
Public Safety
Code Enforcement
Finance
Town Clerk
- X. **UNFINISHED BUSINESS**
Ordinance 2-2010: Second Reading and Vote on FY11 Budget and Tax Rate: Following the reading by the Town Clerk, Council Member George

moved to approve the FY11 Budget and Tax Rate; Council Member Mendoza seconded the motion and it passed unanimously.

XI. NEW BUSINESS

Resolution 2-2010: Support for Metropolitan Council of Governments' Greater Washington 2050 Compact: Council Member Watson moved to approve the Resolution as presented; Council Member Mendoza seconded the motion and it passed unanimously.

Council Projects:

Council Member requested that the balance of her funds (\$200) go to the PG Elected Women for its scholarship fund. Council Member Mendoza moved to approve the request; seconded by Council Member George and passed unanimously.

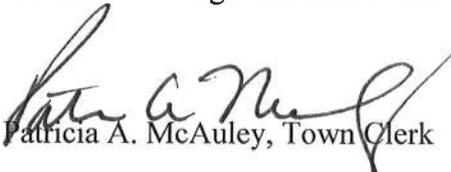
Council Member George requested that the balance of his funds (\$300) go to the Port Towns' Boys & Girls Club. Council Member Watson moved to approve the request; Council Member Mendoza seconded the motion and it passed unanimously.

Council Member Mendoza requested that the balance of his funds go toward the purchase of two flags, a top for the Maryland Flagpole and small flags. Council Member Ficklin moved to approve the request; Council Member Watson seconded the motion and it passed unanimously.

XII. PUBLIC COMMENT: Mr. King, Bladen Woods resident, expressed concern about the Fire Department's ability to charge residents for costs for fire calls. He asked that the Town open a dialogue with the County about this policy.

XIII. ADJOURNMENT: At 8:15 p.m., Council Member Watson moved to adjourn; Council Member George seconded the motion and it passed unanimously

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
July 12, 2010 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:35 p.m. with Council Members George, Mendoza and Watson Present. Council Member Ficklin was absent. Staff present: Acting Town Administrator Moss, Treasurer Jackson, Deputy McNamara, Captain Owens, Foreman Hall and Town Clerk McAuley.
- II. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the June 2010 Worksession minutes as presented; Council Member George seconded the motion and it passed unanimously.
- III. WAR OF 1812 MONUMENT:** John Giannetti, Aman Trust gave a presentation on a proposed bronze monument to Commodore Barney and his Marines that the Trust is proposing to have completed by a renowned local sculpture and installed at an appropriate venue. Mayor and Council gave verbal support for the project.
- IV. UNFINISHED BUSINESS**

AWS Proposal for Upshur Street for Community Service Day: AWS has coordinated with George Washington University to have approximately 500 student volunteers work to clean up Upshur Street in the Town's industrial area. They are asking for the Town's 1. general approval, 2. cutting back of brush by public works, 3. help with parking support, and 4. creating a safety zone. Mayor and Council concurred with this and said to move forward with planning the event.

HVAC Upgrade: Captain Owens gave an update on the HVAC upgrade that will be provided through grant funding. Approval of this purchase contract will be requested at an upcoming meeting.

PTCDC Update: Board President Ortiz reported on the following points: 1. the organization has changed the by-laws to expand its Board of Directors. 2. The PTCDC will be giving regular reports to the four Port Towns. 3. They will be developing more formal memorandums of understandings with the Towns to ensure they are meeting expectations. 4. The mural project will be expanded. 5. The river view project continues; they are regrouping to bring a developer on board. 6. They are working with Three Brothers on façade improvements and to revision the property.

Town Gateway Signage: Mr. Moss provided a number of designs that could be used as gateway signs as part of the Green Street Project. The signs would

be built by the State Department of Corrections after guidance from the Town on wording, fonts, etc. Mayor and Council gave comments on the various designs.

Community Grants: Mayor James reported that at a previous meeting the Council made decisions on giving the following grants to organizations that serve our community:

Port Towns Boys and Girls Club - \$800
Bladensburg High School - \$500
End Time Harvest Ministries - \$500
Bladensburg Elementary School - \$1000
Campfire Girls - \$200
Elizabeth Seton - \$1000
Anacostia Watershed Society - \$1000

VI. NEW BUSINESS

August Recess: Council Member Mendoza moved for the Mayor and Council to recess in August; Council Member George seconded the motion and it passed unanimously.

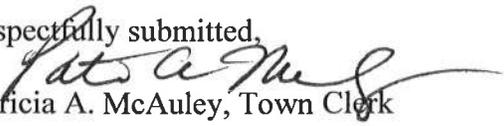
Candidates' "Meet and Greet": Council Member George suggested that the Town host an event so that candidates seeking office in our Town would have an opportunity to talk to our citizens on a one-on-one basis. Staff was asked to move forward on the logistics.

VII. CLARIFICATION OF STAFF REPORTS: There was a perception by a Council person that there was a crossing safety issue at the July 4th Peace Cross event. Safety procedures for the event were explained by staff.

VIII. ANNOUNCEMENTS: Announcements will be made at the televised session.

IX. ADJOURNMENT: There being no further worksession business, at 6:50 Council Member Watson moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
September 13, 2010 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:35 p.m. with Council Members Ficklin, and Mendoza present. Council Member Mendoza left at 6:00 p.m.; Council Member Watson arrived at 6:10 p.m.
- II. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the July Worksession minutes as printed; Council Member George seconded the motion and it passed unanimously.
- III. HIP REQUEST FOR SUPPORT RESOLUTION FOR COMMUNITY LEGACY APPLICATION:** Miss **Harrison** gave a presentation on the HIP program and its potential to help with Bladensburg housing opportunities. Council Member George moved to approve Resolution 5-2010 to support HIP's Community Legacy grant application to fund rehab projects in the Bladensburg community; Council Member Mendoza seconded the motion and it passed unanimously.
- IV. UNFINISHED BUSINESS**

Required Presentations by FY11 Town Grant recipients: Representatives from Elizabeth Seton High School and Anacostia Watershed Society made brief presentations on how they designated their Town grant funding. Seton is using the money to refinish floors and AWS is using the funds to remove invasive plants at Bostwick. With concurrence of the Council, Mayor James directed Treasurer Jackson to process the checks for the approved funds.

New Town Website Presentation: A potential website firm gave a presentation on a draft Bladensburg website for Mayor and Council's review. The proposed site combined historic elements with up-to-date features and innovations, with opportunities to provide a great deal of information and links to site visitors. Council concurred that the firm should be contracted to move forward to develop the website.

Mayor Pro Tem Schedule: To alleviate confusion on the order Council Members in this role, the Town Clerk researched old minutes to determine the schedule. Town Administrator asked the Mayor and Council to accept the schedule that was presented or determine their own schedule, the fact that there would be a schedule in place was of more importance than the particular order, that could change with each election. There was no move to change to schedule.

V.

NEW BUSINESS

Evergreen Cemetery: Council Member Watson and Town Clerk McAuley reported on an Historic Cemetery Workshop they attended, along with Ms. Griffin, in July. The Workshop was given by MNCPPC along with Tracies, a preservation consulting firm. As a result of one of the many things learned at the workshop, Gasch's Funeral Home has been instructed not to perform any burials in the immediate future.

PGCMA Update: Council Member Watson is now the Secretary of the municipal association and reported that there would be a revamping of the organization so that more Towns would get involved.

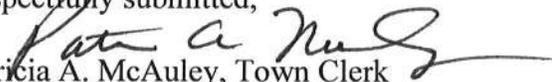
VI.

CLARIFICATION OF STAFF REPORTS: Because of time constraints, the Mayor asked Council to e mail any issues to the management staff.

VII.

ADJOURNMENT: There being no further worksession business, at 6:50 p.m., Council Member Watson moved to adjourn; Council Member George second the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

X. NEW BUSINESS

Resolution 6-2010: Vote to Approve Town of Bladensburg's Green Street Initiative: Council Member Mendoza moved to approve the resolution and presented; Council Member Watson seconded the motion and it passed unanimously.

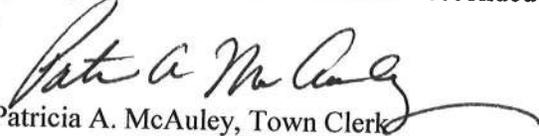
Resolution 7-2010: Vote to Approve the Battle of Bladensburg's "Undaunted" initiatives by the Designated Taskforce: Council Member George moved to approve the resolution as presented; Council Member Watson seconded the motion and it passed unanimously.

Emergency Ordinance 8-2010: A Budget Amendment to Costs for the Green Street Project Consultants: Council Member George moved to approve the ordinance as read; Council Member Mendoza seconded the motion and it passed unanimously.

XI. PUBLIC COMMENT: A citizen thanked the Town Employees for all they do for the Town.

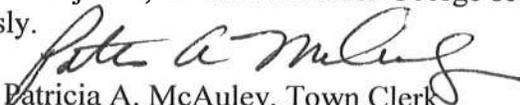
XII. ADJOURNMENT: There being no further business, at 8: 10 p.m., Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

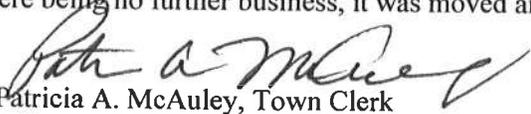
**TOWN OF BLADENSBURG
WORKSESSION MINUTES
November 8, 2010 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James opened the meeting for informational purposes only; Council Member Mendoza was present. Council Member Ficklin, George and Watson arrived by 6:00 p.m.; Council Member Mendoza was excused at 6:00 p.m. to attend a school meeting.
- II APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the October Worksession minutes as presented; Council Member George seconded the motion and it passed unanimously.
- III. “UNDAUNTED” TASKFORCE UPDATE:** **Odette Ramos** updated the Mayor and Council on the group’s planning progress. Highlighted were the efforts to secure a place for the Visitors’ Center. The feasibility study is focusing on second floor of the Bladensburg library, Balloon Park and the George Washington House.
- IV. UNFINISHED BUSINESS**
- Permeable Town Hall Parking Lot:** Acting Public Works Director McNamara presented a proposal by Brendan Quinn, Ernest Maier Block, to install a “green parking” lot at Town Hall with a new fabric that is unique to his company. The installation would be provided at cost, would show another environmentally sensitive Town project, and would save considerable dollars over redoing the asphalt lot. Council Member Ficklin moved to go forward, working with Ernest Maier on the project; Council Member George seconded the motion. Discussion: Treasurer Jackson recommended splitting the cost over two fiscal years. The motion passed unanimously.
- V. NEW BUSINESS**
- 2010 Audit:** Town Treasurer reported that the Town ended FY10 with a \$728,000 surplus of revenues over expenses. The Mayor and Council agreed unanimously to move forward with the recommendations in the audit management letter.
- Student Representative on Town Council:** This will be discussed at the December Worksession.
- VI. CLARIFICATION OF STAFF REPORTS:** The Mayor asked Council to call management staff for any clarifications.
- VII. ADJOURNMENT:** There being no further business, at 7:00 p.m., Council Member Watson moved to adjourn; Council Member George seconded the motion and it passed unanimously.


Respectfully submitted, Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
November 8, 2010 7:00 P.M.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George and Watson present. Council Member Mendoza was excused.
- II. OPENING PRAYER:** Council Member George gave the opening prayer.
- III. PLEDGE OF ALLEGIANCE** was recited.
- IV. APPROVAL OF MINUTES:** Council Member George moved to approve the October Council Meeting minutes as presented; Council Member Ficklin seconded the motion and it passed unanimously.
- VII. MAYOR & COUNCIL REPORTS:** Mayor and Council gave updates on each member's previous month activities and meetings.
Council Member Watson
Council Member Ficklin
Council Member George
Mayor James
- VIII. STAFF REPORTS:** The Management Team gave month reports by Department. Copies of reports are available at the Town Clerk's Office. The Clerk was excused from the meeting.
Public Works
Public Safety
Code Enforcement
Finance
Town Administrator
- IX. UNFINISHED BUSINESS:** There was no unfinished business.
- X. NEW BUSINESS**
- Proclamation In Support of "Municipal Government Works" Month:** Mayor James gave the proclamation in recognition of the Maryland Municipal. Council Member George moved to adopt the Proclamation; Council Member Ficklin seconded the motion and it passed unanimously.
- Resolution 8-2010: Shared Revenues:** Council Member Watson moved to approve this resolution and supports Maryland Municipal League legislative priorities for the 2011 General Assembly; Council Member George seconded the motion and it passed unanimously.
- XI. PUBLIC COMMENT:** The Mayor opened the floor for public Comment.
- XII. ADJOURNMENT:** There being no further business, it was moved and seconded to adjourn.

Respectfully submitted,  Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
December 13, 2010 7:00 p.m.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George, and Mendoza present. Council Member Watson was excused.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **EMPLOYEE RECOGNITION:** Mr. Bill Mulligan, Prince George's Sherriff's Department, recognized Sergeant James Flynn for his charitable work in the community. Town Administrator Moss recognized Diane Griffin for her outstanding service as the "front line" person who gives a welcoming impression to all who contact and/or visit the Town Office and who puts in extra effort to help all visitors. Mr. Moss gave accolades to Mrs. Dana Duncan, Police Community Outreach Center, for her extraordinary efforts to obtain "gratis" refreshments, door prizes, and donations from area businesses in support of our community events.
- V. **APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the November Worksession and Council Meeting minutes as presented; Council Member George seconded the motion and it passed unanimously.
- VII. **MAYOR & COUNCIL REPORTS:**
Council Member Mendoza made belated presentations to Mr. Moss and Mr. McNamara for their service.
Council Member Ficklin announced his upcoming mission to Nigeria.
Council Member George urged all to be generous to those in need.
Mayor James recapped the Town's projects over 2010.
- VIII. **STAFF REPORTS:** There were no oral reports.
- IX. **UNFINISHED BUSINESS:**
9-2010: Resolution to Commission a Green Street Taskforce: After the reading by the Town Clerk, Council Member George moved to approve the resolution; Council Member Mendoza seconded the motion and it passed unanimously.
9-2010: Budget Amendment for Green Town Hall Parking Lot: After the reading by the Town Clerk, Council Member Ficklin moved to approve the Ordinance; Council Member George seconded the motion and it passed unanimously.