

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
January 5, 2009 5:30p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Ficklin, Mendoza, and Watson present. Council Member George arrived at 5:55. Staff members present were Acting Town Administrator and Police Chief Moss, Deputy McNamara, Treasurer Torrence, Foreman Woods, and Clerk McAuley.
- II. APPROVAL OF MINUTES: December Worksession and Council Meeting:** Council Member Ficklin moved to approve the December Worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously. Council Member Mendoza moved to approve the December Council Meeting minutes as presented; Council Member Ficklin seconded the motion and it passed unanimously.
- III. UNFINISHED BUSINESS**

Chief Fowler, Bladensburg Volunteer Fire Department: Chief Fowler addressed the Department's concern over the real possibility of a large number non functioning smoke detectors in multifamily housing within the Town. They are interested in partnering with the Town to enable a more intense inspection program. There was a consensus that Chief Fowler work with the Town Management Team to develop a process for this, including legislation to codify this authority.

PTCDC Role in the Town: Director Sadara Barrow: Ms. Barrow gave a brief history of how the organization came into being and a synopsis of her background and experience. She requested a sign for the building identifying it as the PTCDC location and relayed there is Community Legacy monies in place for this. There are plans for another mural project, however a location has yet to be designated. There was discussion on improving communication between the Town (and all Port Towns) and the PTCDC.

Mayor and Council's "Goodwill Projects": Acting Town Administrator Moss gave a synopsis of the need for coordination of such projects so that we can ensure that the goodwill efforts of the Town Government are handled in a sensitive and productive manner. Mr. Moss presented a Draft policy dated December 29th, 2008 for the Council's consideration. Council Member George moved to adopt the Goodwill Project Policy as presented in this memo; Council Member Ficklin seconded the motion and it passed unanimously.

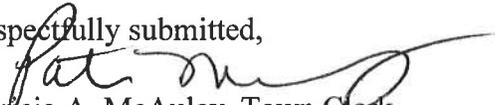
Payment for Accrued Leave Policy: Council Member Ficklin moved to

approve the Policy that was originally presented at the December 2008 Worksession; Council Member Mendoza seconded the motion and it passed unanimously.

Travel Policy Recommendations for Review: Ms. Torrence distributed a draft policy for Mayor and Council's review and asked that input be e mailed to her prior to discussion at the February 2nd Worksession.

- IV. **NEW BUSINESS:** There was no New Business
- V. **CLARIFICATION OF STAFF REPORTS:** There were no requests for clarifications.
- VI. **ANNOUNCEMENTS:** There were announcements of upcoming events including sessions to help homeowners in financial straits.
- VII. **ADJOURNMENT for Closed Session: Legal Issues:** There being no further public business, at 6:40 p.m. Council Member Mendoza moved to adjourn into closed session; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING AGENDA
January 12, 2009 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF JANUARY WORKSESSION MINUTES:** Council Member Ficklin moved to approve the minutes as presented; Council Member Watson seconded the motion and it passed unanimously.
- V. **ANNOUNCEMENTS OF CLOSED SESSIONS:** Mayor James announced that there were two closed sessions to discuss legal and personnel issues. There was a decision during the personnel session to approve the continued service of Chief Moss as Acting Town Administrator and Mr. McNamara as Deputy.
- VI. **OATHS OF OFFICE:** Mayor James administered the Oath of Office to new Police Officer Alex Salinas and Chief Moss to reaffirm his Oath as Acting Town Administrator.
- VII. **RECOGNITION OF PHOENIX APARTMENTS:** The Mayor and Council Member Mendoza presented the Donaldson Group with a certificate of appreciation on behalf of Gorgeous Prince George's Day participation.
- VIII. **RECOGNITION OF SAFEWAY CORPORATION:** The Mayor and Council Member George presented Safeway with a certification of appreciation for its support of our outreach with Holiday Baskets and more.
- IX. **MAYOR & COUNCIL REPORTS** included, but were not limited to, the following:

Council Member Ficklin thanked all entities that supported the Toys for Tots program. **Council Member Watson** gave an update on conferences she has attended and thanked all for community projects. **Council Member George** has worked for MNCPPC summer programs in Town. **Council Member Mendoza** attended the dedication of the new engine at BVFD. **Mayor James** reported senior events he had attended and thanked all for holiday efforts.
- X. **STAFF REPORTS:** Staff gave monthly reports by Department, which are on file in the Town Clerk's Office.

XI. UNFINISHED BUSINESS: There was no unfinished business.

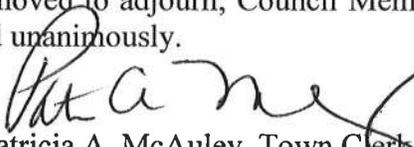
XII. NEW BUSINESS:

Black History Month: Council Member Mendoza announced that this year's theme would be WWII and the 1940s. Anyone who has pictures, memorabilia or stories from this time in our history, please contact him or Front Office staff.

XIII PUBLIC COMMENT: The Mayor entertained comments from the audience.

XIV. ADJOURNMENT: There being no further business, at 8:35 p.m., Council Member Mendoza moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

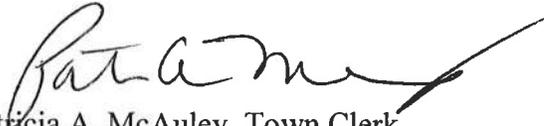
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
February 4, 2009 5:30p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Ficklin, George, Mendoza and Watson Present. Staff attending was Acting Town Administrator Moss, Deputy McNamara, Treasurer Torrence and Town Clerk McAuley.
- II. APPROVAL OF MINUTES:** Council Member George moved to approve the January Worksession Minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- III. UNFINISHED BUSINESS**
Potential Projects for Stimulus Opportunities: This was taken off the agenda due to prior meetings and discussions with State Officials.
- Charter Review:** Mayor and Council reviewed suggested changes to the Charter, Section by Section, as presented in the draft document compiled for this purpose. Changes were agreed upon by simple votes after discussion. Changes will be incorporated into the next draft for review by the Town Attorney for his input.
- VII. ADJOURNMENT:** There being no further business, at 9:00 p.m., it was moved and seconded to adjourn.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING AGENDA
February 9, 2009**

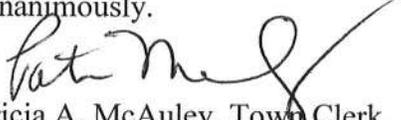
- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **ACKNOWLEDGEMENT OF MEMBERS OF THE AUDIENCE:** The Mayor introduced Ms. Minnie Pearson, Pastoral/Lay Council and the new librarian for the Bladensburg Library who each said a few words.
- V. **APPROVAL OF FEBRUARY WORKSESSION MINUTES:** Council Member George moved to approve the minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- VI. **MAYOR & COUNCIL REPORTS** included:
Council Member Mendoza is working on plans for our Black History Month Celebration and attended the Stimulus Package meeting held by Delegate Ramirez. **Council Member Ficklin** spoke at a meeting on stalkers at the Emerson House. He thanked all who worked on Charter revisions. **Council Member Watson** has been appointed to the Prince George's County Advisory Board for People with Disabilities. **Council Member George** and Mayor James attended the swearing in of the Treasurer of Delaware, the first Statewide elected African American and a cousin of the Council Member. **Mayor James** thanked all for the development of partnerships to reach goals, improve services and promote our community.
- VII. **STAFF REPORTS:** Staff gave monthly reports by Department. Copies are available at Town Office.
- VIII. **UNFINISHED BUSINESS:** There was no Unfinished Business.
- XI. **NEW BUSINESS**
Council Projects: Council Member George moved to approve Council Member Mendoza's request to use \$180 of his funds for Earth Day teeshirts; Council Member Watson seconded the motion and it passed unanimously.

Fire Department Update: The Assistant Fire Chief Wells for Bladensburg spoke on strengthening Town Codes to ensure home safety through more comprehensive alarm inspections. The Department is also getting a new computer system and has re-elected Chief Fowler.

XII. PUBLIC COMMENT: The Mayor entertained comments from the audience.

XII. ADJOURNMENT: There being no further business, at 7:55 p.m., Council Member Mendoza moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

TOWN OF BLADENSBURG
WORKSESSION AGENDA
March 2, 2009 5:30 p.m.

I. CALL TO ORDER: Mayor James called the meeting to order at 5:30 p.m. with Council Members George and Mendoza present. Council Members Ficklin and Watson were excused. Acting Town Administrator Moss, Deputy McNamara, Treasurer Torrence, and Town Clerk McAuley were also present.

II. APPROVAL OF MINUTES: February Council meeting: Council Member George moved to approve the February Council Meeting Minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.

III. UNFINISHED BUSINESS

Recreation Council: Selection Process and Reinvigoration: Tabled due to Council Member Watson's absence. She was to lead this discussion.

Travel Policy: Council Member George moved to approve the Travel Policy as presented; Council Member Mendoza seconded the motion. Discussion: Mayor and Council concurred that the policy should be amended to give the authority to approve travel to the Town Administrator with the ability for appeal to the Mayor and Council by a super majority vote (four out of five). Council Member George withdrew his motion and re-stated it to approve the Travel Policy as presented and amended; Council Member Mendoza seconded the motion and it passed unanimously.

IV. NEW BUSINESS

Disposal of Public Property: Council Member Mendoza moved to dispose of the Town's Mercedes as a trade-in to purchase a police vehicle; Council Member George seconded the motion and it passed unanimously.

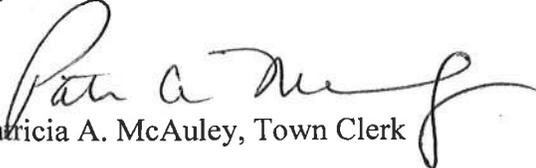
Change in Time for Council Meeting: Council Member Mendoza moved to approve a change in the Council Meeting time from 7:00 p.m. to 6:00 p.m. starting at the April 13th Town Council Meeting; Council Member George seconded the motion and it passed unanimously.

Approval of Election Judges: Council Member George moved to approve Janet O'Neal, Elsie Weiss, and Don Herndon as Judges of Election; Council Member Mendoza seconded the motion and it passed unanimously.

V. CLARIFICATION OF STAFF REPORTS: Purnell Hall is now serving as the Public Works Foreman.

VII. ADJOURNMENT: There being no further business, at 6:15 Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

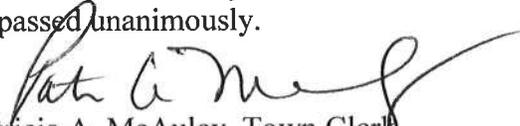
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
March 9, 2009 7:00 P.M.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George and Mendoza present. Council Member Watson was excused.
- II. OPENING PRAYER:** Council Member George gave the opening prayer.
- III. PLEDGE OF ALLEGIANCE** was recited.
- IV. MAYOR & COUNCIL REPORTS** included:
Council Member George spoke on citizen participation in the community.
Council Member Mendoza chaired the Black History Month event and announced the April 18th Town Clean-up.
Council Member Ficklin spoke on diversity.
Mayor James thanked both Parkview and Emerson House for their hospitality, attended several meetings on the Stimulus Package, and announced that the Council Meetings' time has changed to 6:00 p.m. starting at the April meeting.
- V. STAFF REPORTS:** Staff gave monthly reports by Department; copies are available in the Town Office.
- VI. UNFINISHED BUSINESS:** There was no Unfinished Business.
- VII. NEW BUSINESS:** There was no New Business.
- VIII. PUBLIC COMMENT** including a request to have limited parking on 57th Avenue during rush hours.
- XIII. ADJOURNMENT:** There being no further business, at 8:15 p.m., Council Member Mendoza moved to adjourn; Council Member George seconded the motion and it passed unanimously.

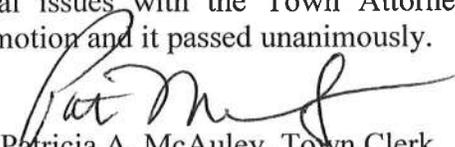
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
April 6, 2009 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order with Council Members Ficklin, George, Mendoza and Watson present. Acting Town Administrator Moss, Deputy McNamara, Treasurer Torrence, Foreman Hall and Town Clerk McAuley were also present.
- II. APPROVAL OF MINUTES:** Council Member George moved to approve the March Worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously. Council Member Mendoza moved to approve the March Council Meeting minutes as presented; Council Member George seconded the motion and it passed unanimously.
- III. ENTREPRENEUR'S SUCCESS BUILDERS NETWORK:** **Mr. Baron Howard** introduced his program in hopes of finding a way to "fit" into Town initiatives. Council Member George asked for a more definitive request from Mr. Howard.
- IV. PRESENTATION OF TOWN ADMINISTRATOR'S FY10 BUDGET:** **Acting Town Administrator Moss** presented the proposed goals and expectations for next year's budget. The Mayor and Council were given the proposed budget, with highlights and summaries, for their review and deliberations. The Acting Town Administrator suggested two meetings for this review.
- VI. UNFINISHED BUSINESS:** There was no unfinished business.
- VII. NEW BUSINESS**
Prescription Discount Program: **CM Watson** explained the program that was introduced to her at the National League of Cities Congressional Conference. This program would especially help our uninsured citizens through discounts at CVS and other participating pharmacies. The resolution supporting this program will be presented and voted on at the April Council Meeting.
- VIII. CLARIFICATION OF STAFF REPORTS:** Council Member Watson requested all the Town's WSSC bill for the past two years.
- IX. ANNOUNCEMENTS:** Council Member Mendoza announced April 18 Clean Up and May 3rd Cinco de Mayo.
- X. ADJOURNMENT INTO CLOSED SESSION:** There being no further public business, at 6:25 p.m., Council Member George moved to adjourn into Closed Session to discuss legal issues with the Town Attorney; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING AGENDA
April 12, 2009**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 6:00 p.m. with Council Members Ficklin, George, Mendoza, and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the April Worksession minutes as presented; Council Member George seconded the motion and it passed unanimously.
- V. **PRESENTATION ON PROPOSED PRINCE GEORGE'S COUNTY PRESERVATION PLAN:** Staff from PG Historic Preservation Commission explained the new plan and the benefits available to historic sites in the County.
- VI. **RECOGNITION OF BLADENSBURG POLICE OFFICERS:** Officers Rock and Salinas were recognized for their tenacious police work in tracking down a criminal.
- VII. **MAYOR & COUNCIL REPORTS** included:
Council Member Mendoza recruited volunteers for April Clean Up Day and Cinco de Mayo. **Council Member George** spoke about public safety and the high school meeting. **Council Member Watson** talked about her interest in human development, Veterans' Affairs, first tier suburbs, and her involvement in Council on Youth, Education and Families. **Council Member Ficklin** talked about attending an event at Parkview and the Toys for Tots program. **Mayor James** encouraged all to participate in the Spring Clean Up event.
- VIII. **STAFF REPORTS:** Staff gave updates by Department. Copies are available in the Town Office.
- VI. **UNFINISHED BUSINESS**
Resolution 1-2009: Discount Prescription Program: After the reading by the Town Clerk, Council Member Mendoza moved to approve Resolution - 2009; Council Member Ficklin seconded the motion and it passed unanimously.
- VII. **NEW BUSINESS**
Disposal of Public Property: Council Member Mendoza moved to dispose of a Code Enforcement vehicle, 1996 Ford Crown Victoria, as outlined in a

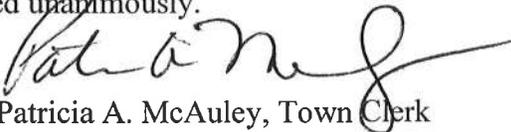
memo from James Flynn to Chief Moss, dated 4/10/09; Council Member Watson seconded the motion and it passed unanimously.

Council Members' Discretionary Funds: Council Member Ficklin requested that \$50 of his funds go to Rogers Heights Elementary School's Clean Up Day and \$50 go to the alternative high school's award program. Council Member Mendoza moved to approve the request; Council Member Watson seconded the motion and it passed unanimously.

VIII. PUBLIC COMMENT included thanks from Ms. Holloway to Elected Officials and staff.

IX. ADJOURNMENT: There being no further business, at 7:20, Council Member George moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

Respectfully submitted,



Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
May 4, 2009 5:30 p.m.**

I. CALL TO ORDER: Mayor James called the meeting to order at 5:35 p.m. with Council Members Ficklin, George, Mendoza and Watson present. Also present were Acting Town Administrator Moss, Deputy McNamara, Treasurer Torrence, Foreman Hall, and Town Clerk McAuley.

II. APPROVAL OF MINUTES: Council Member Ficklin moved to approve the April Council Meeting minutes as presented; Council Member George seconded the motion and it passed unanimously.

IV. UNFINISHED BUSINESS

Draft Budget Recap Prior to Introduction: Tabled by the Mayor until departmental meetings for review are scheduled.

Charter Review: Mayor and Council concurred with the Town Attorney's recommendations and the Town Clerk's proposed wording for addressing write-in votes. Management Staff will develop a schedule for the Charter adoption process.

V. NEW BUSINESS

Prince Georges County Easement Bostwick Stable: The Town Clerk reported that due to pressures to spend grant funding, there may be need to special voting for approvals in this fiscal year.

Legacy Leadership Institute: Chief Moss explained this collaborative program between the Institute for Governmental Services, MML and the Governor's Office that brings in seasoned professionals to help with municipal projects and programs. Chief Moss and Mr. McNamara will participate in the program in this community.

H1N1 Virus Update: Chief Moss gave an update on the Swine Flu and precautions the Town is taking to minimize the health effects on staff and citizens.

VI. CLARIFICATION OF STAFF REPORTS: There was no necessity to clarify any of the reports.

VII. ANNOUNCEMENTS:

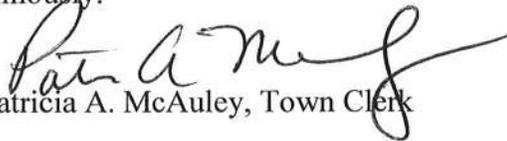
Council Travel: Council Member Watson reported that her involvement in

the National League of Cities' committees will necessitate a number of out of state trips in the near future. There was considerable discussion on the travel policy and approval for trips.

Bladensburg Day: Deputy McNamara reported that a number of the vendors at Cinco de Mayo expressed interest in participating in this future event. After considerable discussion, a tentative date was set for October 10th, 2009.

IX. ADJOURNMENT: There being no further business, at 7:10 p.m., Council Member Mendoza moved to adjourn; Council Member George seconded the motion and it passed unanimously.

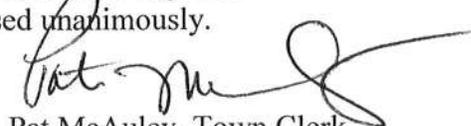
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING MINUTES
May 11, 2009 6:00 P.M.**

- I. CALL TO ORDER:** Mayor James called the Meeting to Order at 6:05 p.m. with Council Members Ficklin, George, Mendoza and Watson.
- II. OPENING PRAYER** was given by Council George.
- III. PLEDGE OF ALLEGIANCE** was recited.
- IV. PUBLIC HEARING ON CONSTANT YIELD TAX RATE:** Town Treasurer Torrence gave a summary of the Constant Yield Tax Rate and entertained questions from the audience. There were none.
- V. APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the May Worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- VI. MAYOR & COUNCIL REPORTS:** Mayor and Council gave updates on the previous month's meetings, activities, and thanked all who participated in community events.
- VII. STAFF REPORTS:** Management Staff gave monthly reports by Department. Copies are available in the Town Office.
- VIII. UNFINISHED BUSINESS:** There was no Unfinished Business.
- IX. NEW BUSINESS:**
- Council Projects:** Council Member Watson moved to approve Council Member Ficklin's request to disperse from his discretionary funds: \$50 for Bladensburg High School, \$50 for the Southern Christian Leadership Conference, and \$50 for the Port Towns' Youth Council; Council Member Mendoza seconded the motion and it passed unanimously.
- X. PUBLIC COMMENT:** The Mayor entertained comments from the audience.
- XI. ADJOURNMENT:** At 7:00 p.m., there being no further business, Council Member Watson moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Pat McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
June 1, 2009 5:30 p.m.**

I. CALL TO ORDER: Mayor James called the meeting to order at 6:10 p.m. with Council Members Ficklin, George, Mendoza & Watson present. Staff attending: Acting Town Administrator Moss, Deputy McNamara, Treasurer Cook, Public Works Acting Foreman Hall, and Town Secretary Griffin.

II. APPROVAL OF MINUTES: Council Member Mendoza moved to approve the May Council Meeting minutes as presented; Council Member George seconded the motion and it passed unanimously.

III. UNFINISHED BUSINESS

FY 10 Town Budget: Community Grants, Other Followup: Mayor and Council concurred that each grant recipient would receive \$500. This funding would be under Mayor and Council's discretionary funds "Mayor & Council Projects". All grant recipients are expected to be accountable for monies received through this conduit. Other agreed upon changes will be incorporated into the latest version of the budget. The Town Treasurer has a list of all modifications.

Town Charter: Timeline Process Update, Terms of Office, Next Steps: Mayor and Council concurred that the Mayor's term should remain at two years. The Town will proceed with the timeline set forth by the Town Clerk.

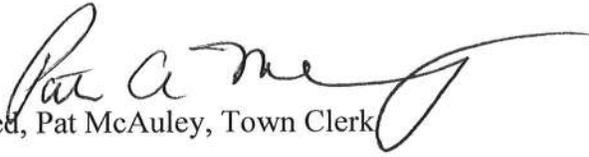
Bus (Community Transportation) Options: The Memorandum of Understanding for the seniors' bus is on hold. Future complaints about the bus service and driver actions will be documented and investigated.

Fire Department Life-Safety Inspections (Concept Project) Update: More information is needed about the mandatory inspection fees and Mr. McNamara will invite Chief Fowler to an upcoming meeting for further discussion.

VI. NEW BUSINESS

Council Discretionary Funds: A request from Council Member Watson for use of \$250 of her discretionary funds for Bladen Woods Condo for a graduation celebration for its high school seniors was tabled until funding policy could be researched.

IX. ADJOURNMENT: There being no further business, at 8:30 p.m., Council Member Ficklin moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

A handwritten signature in cursive script that reads "Pat McAuley". The signature is fluid and extends to the right with a long, sweeping tail.

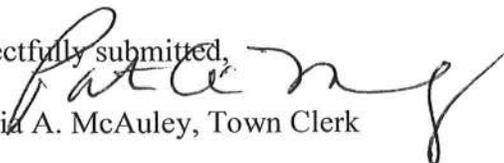
Respectfully submitted, Pat McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
JUNE 8, 2009 6:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 6:00 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the June 2009 Worksession Minutes as presented; Council Member George seconded the motion and it passed unanimously.
- V. **“WHAT THE FLAG MEANS TO ME”:** Two of the four essay contest winners were present and read their pieces followed by certificate presentations and a photo opportunity with the Mayor and Council and their families.
- VI. **MAYOR & COUNCIL REPORTS:** Mayor and Council gave updates of the previous month’s activities, events attended and other information of importance to the citizens.
- VII. **STAFF REPORTS:** Staff gave monthly update by Department. Copies of full reports are available in the Clerk’s Office.
- VIII. **UNFINISHED BUSINESS**
Ordinance 1-2009: Second Reading and Vote on FY10 Budget and Tax Rate: Following the Second Reading by the Town Clerk, Council Member George moved to approve the FY10 budget and tax rate; Council Member Ficklin seconded the motion and it passed unanimously.
- IX. **NEW BUSINESS**
Resolution 2-2009: Charter Repeal and Adoption: After explaining the Charter review process just completed by the Mayor, Council and Management Team, the Town Clerk read the Resolution and Council Member Ficklin moved to approve Resolution 2-2009; Council Member George seconded the motion and it passed unanimously.
- X. **PUBLIC COMMENT:** There was brief public comment by the audience.
- XI. **ADJOURNMENT:** There being no further public business, at 7:10 p.m., Council Member Watson moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,

Patricia A. McAuley, Town Clerk



**TOWN OF BLADENSBURG
WORKSESSION AGENDA
July 6, 2009 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:35 p.m. with Council Members George, Mendoza and Watson present. Council Member Ficklin was excused. Staff present: Acting Town Administrator Moss, Deputy McNamara, Treasurer Cook, Foreman Hall, and Town Clerk McAuley.
- II. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the June 2009 Council Meeting minutes as presented; Council Member George seconded the motion and it passed unanimously.

IV. UNFINISHED BUSINESS

Use of Discretionary Funds: Council Member Watson stated that she would like to do away with this line item and add the dollars to the grant funding mechanism. Council Member Mendoza saw no problems with the current funding stream. Council Member George said the current Discretionary Funds distribution could be perceived as “under the table” and that the Town should follow “best practices” in using tax dollars. Discussion included that funds should go to Bladensburg citizens and there should not be two different sets of rules for distributing monies for community causes. The Mayor asked for clarification of the Community Promotion line item and asked if some of these expenses could fall under that category. He thanked everyone for their input and asked the discussion on this policy be continued.

Safety Inspections: Captain Wells discussed the Bladensburg Volunteer Fire Department’s proposed plan take the conducting of safety inspections on multifamily dwellings within the Town from the County to the BVFD. The Department would then collect the related fees instead of the funds going to the County. Currently the County collects the fees and has the BVFD do the inspections. This is a new program implemented by the County. He also discussed the need for new fire and rescue equipment. The Town’s Management Team will invite the County Fire Officials to a future meeting for a discussion on this proposal.

V. NEW BUSINESS

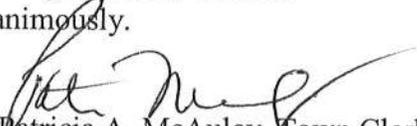
Meeting Policy: Roll Call Votes: After attending the Effective Meetings seminar at the MML conference, the Mayor brought back the importance of using Roll Call Votes to clarify for the record any actions of the Council.

Candidate Filing Form: The Mayor presented a proposed Candidate Filing

form and it was determined that the form asked some questions that were not appropriate or necessary. He will revamp the form asking only for information that is stated in the Charter.

- VI. **CLARIFICATION OF STAFF REPORTS:** There were no clarifications of Staff Reports.
- VII. **ANNOUNCEMENTS:** There were announcements of upcoming events and news of interest.
- VIII. **ADJOURNMENT into Closed Session for Legal Issues:** There being no further public business, at 6:45 p.m., Council Member Mendoza moved to go into Closed Session for legal issues; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
July 12, 2010 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting order at 7:00 p.m. with Council Members George, Mendoza and Watson present. Council Member Ficklin was not in attendance.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- IV. **APPROVAL OF MINUTES:** Council Member George moved to approve the June Worksession Minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- V. **ANNOUNCEMENT OF CLOSED SESSION:** Mayor James announced a closed meeting for personnel issues where the Council made two decisions, the appointments of John Moss as Town Administrator and Charles Owens as Acting Police Chief.
- VI. **OATH OF OFFICE: TOWN ADMINISTRATOR MOSS:** Mayor James administered the Oath of Office to the newly appointed Town Administrator.
- VII. **OATH OF OFFICE: ACTING POLICE CHIEF OWENS:** Mayor James administered the Oath of Office to the newly appointed Acting Police Chief. Town Administrator Moss "passed" his Police Chief Badge to Chief Owens.
- VIII. **MAYOR & COUNCIL REPORTS** (Council Member Watson was excused prior to the reports, at 7:30 p.m.) Mayor and Council gave an update of the previous month's events they attended and activities they have been involved in.
Council Member George
Council Member Mendoza
Mayor James
- IX. **STAFF REPORTS**
Public Works
Public Safety
Code Enforcement
Finance
Town Clerk
Town Administrator

All Departments gave updates of the previous month's activities. Of special note, Town Administrator Moss reported there will be a new Town Website on the horizon.

- X. **UNFINISHED BUSINESS:** There was no unfinished business.
- XI. **NEW BUSINESS:** There was no new business.
- XII. **PUBLIC COMMENT:** A citizen complimented the Police Department on their visible presence in the community.
- XIII. **ADJOURNMENT:** There being no further business, at 8:05 p.m., Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
July 13, 2009 6:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 6:00 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **RECOGNITION OF THE SERVICE OF SISTER VIRGINIA ANN BROOKS, ELIZABETH SETON HIGH SCHOOL:** Mayor James presented Sister Virginia Ann with a Proclamation lauding her service to the School, Town and Community. She will be sorely missed as she starts her new journey in Florida health care.
- V. **APPROVAL OF MINUTES:** Council Member George moved to approve the July Worksession minutes as presented; Council Member Ficklin seconded the motion and it passed unanimously.
- VI. **MAYOR & COUNCIL REPORTS included but were not limited to:**
Council Member George thanked all those who organized and participated in National Night Out.
Council Member Watson spoke about the drug discount cards and attended the 4th of July Peace Cross event, Bladen Woods cookout for the children and a National League of Cities conference.
Council Member Ficklin is continuing to coordinate networking opportunities for community leaders.
Council Member Mendoza attended a conference for Latino elected officials where Census 2010 was a major topic.
Mayor James spoke on the Prince George's County DHCD Homebuyer Program.
- VII. **STAFF REPORTS** Staff gave monthly updates by department.
- VI. **UNFINISHED BUSINESS:** There was no Unfinished Business.
- VII. **NEW BUSINESS**
Motion to Recess in August: Council Member George moved to recess from Worksession and Council Meetings in August; Council Member Mendoza seconded the motion and it passed unanimously.
Rescheduling September 09 Worksession due to Labor Day Holiday: Mayor James entertained a motion to combine the September and October Worksessions and Council Meetings due to the Labor Day Holiday and Election Day. Council George made the motion to hold the meetings on

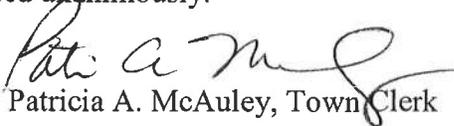
September 14 and October 12, starting the Worksessions at 5:30 and Council Meetings at 7:00; Council Member Watson Seconded the motion and it passed unanimously.

Resolution 3-2009: Support of PTCDC's CITC Grant Application: Following the reading by the Town Clerk, Council Member Ficklin moved to approve Resolution 3-2009; Council Member George seconded the motion and it passed unanimously.

VIII. PUBLIC COMMENT included thanking the elected officials for attending Parkview's anniversary celebration and concern over speeding at 52 and Newton Street.

IX. ADJOURNMENT: There being no further business, at 7:05 p.m., Council Member Watson moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
September 14, 2009 5:30 p.m.**

- I. CALL TO ORDER:** Mayor Pro Tem George called the meeting to order at 5:30 p.m., with Council Members Ficklin, and Mendoza present. Mayor James and Council Member Watson arrived soon thereafter. Staff attending the meeting: Acting Town Administrator and Police Chief Moss, Deputy McNamara, Town Attorney Colaresi, Public Works Foreman Hall, and Town Clerk McAuley.
- II. APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the July Council Meeting minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.
- IV. UNFINISHED BUSINESS:** There was no Unfinished Business.
- V. NEW BUSINESS**

Resolution 6-2009 Debt Policy: The Town Clerk worked with Attorneys from Funk and Bolton, who have been the Town's Bond Council, to develop the draft policy for approval. Council Member George moved to approve Resolution 6-2009 adopting the Debt Policy as presented; Council Member Ficklin seconded the motion and it passed unanimously.

Enterprise Zone Resolution: Chief Moss explained that being part of an Enterprise Zone is critical to obtaining certain State funding opportunities and other support. The Town is already part of an Enterprise Zone and the resolution will reinforce this and make it current. Council Member Watson moved to approve 5-2009, approving participation in the Enterprise Zone; Council Member Mendoza seconded the motion. Mayor James, Council Members Ficklin, Mendoza, and Watson in favor; Council Member George was absent for the vote.

Tag Flagging: Captain Owens explained the shortfall in our ability to collect certain vehicular infraction fines, and proposed changes that are being developed for Chapter 12 of the Town Code that will rectify this. The draft is anticipated to be presented at the October worksession.

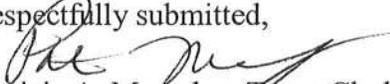
Recreation for Seniors: Council Member Watson was approached by management staff at Parkview at Bladensburg for the Town's assistance in help purchase a Wii for the seniors. The basic unit is \$249 and the price is \$467 with a couple of the game elements. Chief Moss suggested that the proposed costs for the Wii be given as a grant If was decided that Newton Green could also benefit from this equipment. Council Member Mendoza

moved that \$950 be donated to Newton Green and Parkview for Wii equipment; Council Member George seconded the motion. Discussion: Specifics such as certain amount per site and budget year were discussed and also (Council Member Ficklin) the possibility of other organizations such as youth groups requesting funding for Wiis. Council Member Watson moved to amend the motion to specify \$500 per site and the funds coming out of the FY2010 budget; Council Member George seconded the motion. The amendment was approved with Mayor and Council Members George, Mendoza and Watson in favor; Council Member Ficklin opposed. The original motion was approved with Mayor James and Council Members George, Mendoza and Watson in favor; Council Member Ficklin opposed.

Community Foundation: Town Attorney Colaresi spoke about setting up a non-profit for funding and discussion included making this emergency funding service only for citizens of Bladensburg. Management Staff will research an organizational template for this and the Town Clerk will survey other municipalities to see if there are similar programs that they can give us insight on, pro and con.

- VI. CLARIFICATION OF STAFF REPORTS:** There were no clarifications of staff reports.
- VII. ANNOUNCEMENTS:** Announcements were made of upcoming events.
- VIII. ADJOURNMENT:** There being no further business, at 6:50 p.m., Council Member Ficklin moved to adjourn; Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
October 12, 2009– 5:30 p.m.**

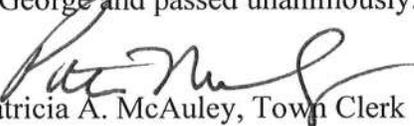
- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members George and Mendoza present. Council Members Watson and Ficklin were excused. Staff present were: Acting Town Administrator/Police Chief Moss, Deputy McNamara, Public Works Foreman Hall, and Town Clerk McAuley.
- II APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the September Worksession and Council Meeting minutes as presented; Council Member George seconded the motion and it passed unanimously.
- IV. UNFINISHED BUSINESS**
Update on Grants: Ms. McAuley gave an update on the meeting held with Veronica Owens, Community Legacy Program, attended by Chief Moss, Mr. McNamara, Christie Fuentes, PTCDC, and herself. Dollar balance issues were resolved and none of our grants is in jeopardy of having the funds pulled. CDBG funds for Emerson Street Improvements will hopefully be released by the end of the year.
- V. NEW BUSINESS**
Reallocation of Funding for the Port Towns Transportation: The cost of the Port Towns Bus was considerably higher last year than estimated in the FY 09 Budget. A budget amendment ordinance will be introduced as emergency legislation at the Council Meeting to follow.
- Bus Policy:** Chief Moss presented a proposed Bus Use Policy for the newly acquired Bladensburg Bus. It was suggested that minimum and maximum riders be incorporated into the policy. The maximum is fourteen (14) riders plus driver. There will be a minimum of six (6) for trips. This policy will be used to start the program and may be amended as deemed necessary
- Meeting Schedule for November and December:** Mayor and Council concurred that the November Worksession and Council Meeting will be held on November 2nd, 5:30 and 7:00 p.m.; the December Worksession and Council Meeting will be held on December 7th, 5:30 and 7:00 p.m.
- Holiday Schedule for Thanksgiving:** Council Member Mendoza moved that liberal leave will be allowed for the Friday after Thanksgiving; Council Member George seconded the motion and it passed unanimously.
- Discussion on Addition of Columbus Day to Holidays:** There was discussion on adding/trading Columbus Day as a holiday for Town Staff. Staff will be

**TOWN OF BLADENSBURG
COUNCIL MEETING
October 12, 2009 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order with Council Members Ficklin, George and Mendoza present.
- II. **OPENING PRAYER:** Council Member George gave the Opening Prayer
- III. **PLEDGE OF ALLEGIANCE:** Imani James led the Pledge of Allegiance.
- IV. **PORT TOWNS PARTNERSHIP WITH KAISER PERMANENTE:** Celeste James, Kaiser Permanente, presented a request to the Mayor and Council for a Memorandum of Understanding between the Town and the health organization for continuing support of targeting childhood obesity issues, collecting data and development an action plan. The Mayor asked for an example of a similar agreement so that one can be developed for consideration.
- V. **MAYOR & COUNCIL REPORTS:** Council Member Ficklin, George and Mendoza and Mayor James gave updates on their past month's activities. Council Member Ficklin was excused from the meeting after his report.
- VI. **STAFF REPORTS:** Staff gave monthly updates by Department. Copies of full reports are available in the Town Office.
- VII. **UNFINISHED BUSINESS:** There was no Unfinished Business.
- VI. **NEW BUSINESS**

Emergency Ordinance 2-2009 to Amend the Fiscal Year 2009 Budget:
The Town Clerk read the proposed ordinance that would take dollars from the General Fund into line item "Community Transportation" to pay the underfunded Port Town's Bus Service. Council Member George moved to approve the Ordinance 2-2009; Council Member Mendoza seconded the motion and it passed unanimously.
- VII. **PUBLIC COMMENT:** The Mayor opened the floor for public comment.
- VIII. **ADJOURNMENT INTO CLOSED SESSION:** There being no further business, at 7:45 p.m., Council Member Mendoza moved to adjourn, seconded by Council Member George and passed unanimously.

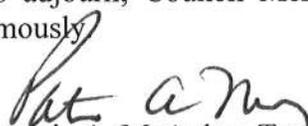
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
November 2, 2009– 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Ficklin, George, Mendoza, and Watson present. Chief Moss, Tim McNamara, Purnell Hall and Pat McAuley were also present.
- II APPROVAL OF MINUTES:** Council Member Ficklin moved to approve the November minutes as presented; Council Member George seconded the motion and it passed unanimously.
- III. MNCPPC CENSUS STAFF PRESENTATION:** Penelope Mendoza emphasized the necessity of getting a thorough count of all residents of Town and the need for community leaders to form a Census Committee to ensure this takes place.
- IV. UNFINISHED BUSINESS**
Fire Department Inspection Procedure Update/Discussion: County Fire Marshall Powell gave a review and update of the Fire Safety Law of 2007. The County charges \$20.00 per multifamily complex and \$2.00 per unit for the safety inspections and if this task is performed, instead, by the Bladensburg Volunteer Fire Department, under current regulations, it is not entitled to any of the revenue from this process. It was suggested that the Mayor request a change in this policy to Fire Chief Jones and bring this as a legislative agenda item before the PGCMA.
- Choices Grant Request:** Ms. Seibert requested \$500 in grant funding for “Wordsmart” program that helps 12-17 year olds with vocabulary and reading comprehension. This program will be installed on all the stations at the computer lab in Autumn Woods. Council Member Mendoza moved to approve the allocation; Council Member Watson seconded the motion and it passed unanimously.
- V. NEW BUSINESS**
Council Member Ficklin requested an allocation of \$50 to the Rotary Club. Council Member George moved to approve; Council Member Mendoza seconded and it passed unanimously.
- VI. ADJOURNMENT:** At 6:30 p.m., there being no further business, Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

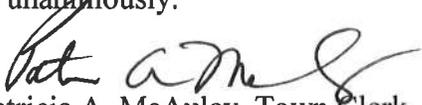
**TOWN OF BLADENSBURG
COUNCIL MEETING
November 2, 2009 7:00 P.M.**

- I. CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members Ficklin, George, Mendoza and Watson present.
- II. OPENING PRAYER:** Council Member George gave the opening prayer.
- III. PLEDGE OF ALLEGIANCE** was recited.
- IV. PRINCE GEORGE'S COUNTY FIRE DEPARTMENT:** Fire Chief Jones spoke on partnerships with the Town of Bladensburg and the BVFD with regards to safety inspections and other ways to better serve the community.
- V. APPROVAL OF MINUTES:** Council Member Mendoza moved to approve the October Council Meeting Minutes as presented; Council Member Watson seconded the motion and it passed unanimously.
- VI. RECOGNITION OF CONTRIBUTORS TO BLADENSBURG DAY:** Mayor James and Council Member Mendoza gave Certificates of Appreciation to persons who contributed time, energy and services for Bladensburg Day.
- VII. MAYOR & COUNCIL REPORTS** included:
 - Council Member Watson** gave notice about the holiday luncheon she and Council Member Mendoza are sponsoring at Newton Green, with catering help from Kaiser Permanente; ATHA banners will be installed starting November 20th;
 - Council Member George** urged all to help those in need during the Thanksgiving season;
 - Council Member Ficklin** spoke about the coat drive, Toys for Tots, and job fair;
 - Council Member Mendoza** reported on Gorgeous Prince George's Day, and the upcoming Black History Month celebration on February 19th;
 - Mayor James** spoke on the upcoming Maryland General Assembly session and legislative priorities.
- VIII. STAFF REPORTS:** Staff gave the previous month's updates by Department. Copies of written reports are available in the Clerk's Office.
- VI. UNFINISHED BUSINESS:** There was no Unfinished Business.
- VII. NEW BUSINESS**
 - Motion Supporting Federal Stimulus Funds for Police Radios:** Council Member George moved to support applying for this Stimulus Funding; Council Member Mendoza seconded the motion and it passed unanimously.

VIII. PUBLIC COMMENT: The Mayor entertained comments from the audience that included inquiries about speed cameras, tax appeals and new sewing machines to help Bladenwoods condo residents teach young people sewing skills.

IX. ADJOURNMENT: There being no further business, at 8:05 p.m., Council Member Mendoza moved to adjourn; Council Member Watson seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
WORKSESSION AGENDA
December 7, 2009 5:30 p.m.**

- I. CALL TO ORDER:** Mayor James called the meeting to order with Council Members George, Mendoza, and Watson, Acting Town Administrator Moss, Asst McNamara, Treasurer Jackson, Foreman Hall, and Clerk McAuley present; Council Member Ficklin was excused.
- II. APPROVAL OF MINUTES: November Worksession and Council Meeting Minutes**
Member Watson moved to approve both minutes as presented; Council Member George Seconded the motion and it passed unanimously.
- III. UNFINISHED BUSINESS**
- Rev. Addison's Grant Request Approval:** It was agreed that Rev. Addison needed to make her request in person to receive approval.
- MOU for Port Town Towns' Bus: Addition of Cottage City:** There was a consensus to continue in the Port Towns Bus Program and a consensus to agree to include Cottage City. Suggested changes were made to the MOU document before approval.
- MOU for Additional Police Cooperation: Informational-Chief Moss:** This new MOU will incorporate additional municipalities and will be presented for approval in the form of a resolution at a future Council Meeting.
- IV. NEW BUSINESS**
- Maryland Department of Natural Resources request for Town's Participation in USFS National Urban & Community Forestry Challenge:** Mayor and Council concurred to participate in this program.
- Carry Over of Employee Annual Leave:** This need for a carry-over of annual leave applies to five employees and the time to use the leave was extended for an additional 90 days. The staff will work on changes to the personnel manual that may give this power to extend to the Town Administrator.
- V. CLARIFICATION OF STAFF REPORTS:** Staff fielded questions pertaining to their departmental reports.
- VI. ANNOUNCEMENTS:** Announcements were made of upcoming events.
- VII. ADJOURNMENT:** At 6:50 p.m., there being no further business, Council Member George moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

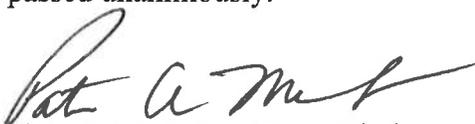
Respectfully submitted,


Patricia A. McAuley, Town Clerk

**TOWN OF BLADENSBURG
COUNCIL MEETING
December 7, 2009 7:00 P.M.**

- I. **CALL TO ORDER:** Mayor James called the meeting to order at 7:00 p.m. with Council Members George, Mendoza and Watson present. Council Member Ficklin was excused.
- II. **OPENING PRAYER:** Council Member George gave the opening prayer.
- III. **PLEDGE OF ALLEGIANCE** was recited.
- IV. **TREASURER SWEARING IN:** Mayor James swore in the new Treasurer, Terry Jackson.
- V. **POLICE OFFICERS SWEARING IN:** Mayor James swore in two new rookie Police Officers.
- VI. **MAYOR & COUNCIL REPORTS included but were not limited to:**
Council Member Watson, along with Council Member Mendoza, sponsored a healthy Thanksgiving Dinner at Newton Green, catered through Kaiser Permanente. She spoke about the lost of Mr. Hesse, property owner of Hilltop Manor.
Council Member George assisted seventy families with food for Thanksgiving.
Council Member Mendoza spoke about the upcoming Census and the importance of all our citizens being correctly counted.
Mayor James reported on the NLC Conference, upcoming MD General Assembly Legislative push, and distribution of turkeys through a COSCO donation.
- VII. **STAFF REPORTS:** Staff gave updated of the past month by Department. Copies of reports are available in the Town Clerk's Office.
- VIII. **UNFINISHED BUSINESS:** There was no unfinished business.
- IX. **NEW BUSINESS:** There was no new business.
- IX. **PUBLIC COMMENT:** Board Members of Bladen Woods thanked our elected officials for their continuing support.
- X. **ADJOURNMENT:** There being no further business, at 8:10 p.m., Council Member Watson moved to adjourn, Council Member George seconded the motion and it passed unanimously.

Respectfully submitted,


Patricia A. McAuley, Town Clerk